



Council

**Emily Carr School Council November Meeting Minutes
November 20, 2018 @ 18:30**

Present: Derek Black, Paul Bornn, Rob Cosh, Keri Coulson, Karen Green, Lesley Ireton, Nora Kennedy, Lisa Lovric, Lara MacDonald, Michelle Maynard, Tanya Monteiro, Uzo Onochie-Roy, Aline Vesely,
Regrets: Rob Hawgood

1. Welcome/Call to order (Rob Cosh) at 18:35pm.

2. Approval of the Agenda (Rob Cosh):

Motion to approve the agenda by Michelle Maynard, seconded by Aline Vesely. Motion carried.

3. Approval of the October 16, 2018 School Council Minutes (Lara MacDonald):

- Item 2, should read...Tanya Monteiro...

Motion to approve the minutes by Lesley Ireton, seconded by Tanya Monteiro. Motion carried.

4. Chair's Report (Rob Cosh):

- The 2017-2018 School Council Report was prepared by the co-chairs and submitted as required.

5. Treasurer Report (Derek Black):

See the attached Treasurer's reports:

- Statement of Cash Flow report – reflects financial activity in October 2018.
- The OCASC membership cheque for \$35 will be cashed in the near future.
- Lesley Ireton requested an update on Cash Online – ie. administrative load, uptake etc:
 - Karen Green stated that it currently involves more paperwork i.e. transcribing orders to class lists
 - Lesley suggested we provide feedback to the program at the end of the year re. challenges and possible efficiencies i.e. exporting data to Excel.
 - Aline Vesely reported that the system is helpful in running the Pizza program.
 - So far there has been a 62% uptake for cash online.
- Budget update - Derek used the "wish list" information provided by Ms. Coulson last month in creating the 2018-2019 ECMS Council budget. He also added 3 standard items from last year (i.e. grade 6 orientation event, grade 8 leaving ceremony, miscellaneous) totaling approx. \$2,500. This increases the budget for "school support" expenses approved last month by approx. \$2,500 to a total \$10,543, so a motion will be required for the increase.
- Lesley asked if Pita Pit profits would be projected in the budget. Derek indicated that we'll just get a cheque based on the final uptake, so no projection at this time. There is a small uptake so far for Pita Pit.

ECMS School Council Meeting Minutes – November 20, 2018

Page 2

6. Principal's Report (Keri Coulson):

See "Principal's Report" for details on

- items that have been ordered as per approval at last month's meeting.
- Nora K and team to meet with class reps to discuss student wish lists for Chocolate revenues.
- Anti-bullying week.
- OCDSB "Thought Exchange" platform to collect feedback as it develops a strategic plan.
- Progress reports on Nov 8, upcoming parent teacher interviews
- Bus evacuation
- Halloween dance
- Remembrance Ceremony
- School learning plan (SLP)
- Ms. Tompkins to meet with Forest Valley (and later Glen O) re. SLP for math strategies.
- "Math Up" resource by Dr. Small.
- Activity update
- in need of skates, helmets, hockey equipment. In need of skate sharpening for 100 pairs. Play it Again to provide a quote. Other community resources will be checked as well.

7. Fund Raising:

Chocolate fund raising Report (Nora Kennedy):

- Invoice sent to Derek today. We will be paying \$11600, leaving a gross profit over \$10,000. Small expenses for prizes, and small thank you gifts to custodian and Elizabeth for their help.
- Feedback sessions will be held tomorrow with the council team and students.
- Several council members noted good feedback selling Laura Secord because of brand recognition.

Pizza Program (Aline Vesely): Going well. Aline has been sick, so Paul has been on site weekly.

8. Ottawa Carleton Assembly of School Councils (OCASC) Report:

- Lisa Lovric attended the meeting. Noted there is an OCDSB survey on "Thought Exchange".
- Another survey available till Dec 15 on "Curriculum" from government www.ontario/page/fortheparents
- \$500 council "parent involvement grant" has been approved, but PRO grants are not currently approved.

10. Unfinished Business: None

11. New Business:

- Lesley Ireton - good feedback on Tour for Humanity Bus.
- Ms. Coulson reported that a possible guest speaker is Michael Reist with 3 topic options: "Raising emotionally healthy children", "Boys and girls learn differently", "Raising kids in a new kind of world". She will reach out to get a quote. Council agreed that either the 2nd or 3rd topic would be ideal.

12. Approval of Monies:

- Motion to increase the "school support" amount by \$2,500 up to \$10,543 by Rob Cosh, seconded by Lara MacDonald, motion carried.

13. Meeting adjournment at 7:25 pm.

Next Meeting: Jan 15, 2018 at 6:30pm.

Emily Carr M.S. School Council

November 20, 2018

Principal's Report

This week is designated as Anti-Bullying Week in the district and across the province. Teachers are intentionally and explicitly talking about bullying with their students. This is done in a variety of ways such as Read Alouds, Community Circles or class discussions, presentations, etc. Defining bullying and providing clear examples of what it is and what it is not is an important part of the discussions occurring. Teachers are also referencing Dr. Olsson's message about love and hate, standing up to injustice and being accepting of everyone. All staff received a personalized copy of Dr. Olsson's book "Unlocking the Doors" to read and reference as they continue their important work with students in this crucial area.

The OCDSB will be launching the consultation stage of the strategic plan tomorrow. The district will be using "Thought Exchange" to collect ideas and feedback from all stakeholders from November 21st to December 12th. All parents, staff, community partners and students in grades 7-12 will receive an email inviting them to participate in an online conversation where they can share ideas and identify priorities. This is a really important process that I encourage you to participate in as it will inform the district's work and priorities for the next four years.

Thank you for all your financial support. Thanks to your generosity, more Chromebooks and a Tech-Tub has been ordered, Scientists in School presentations have been booked along with the leadership course for all grade 8 students. The French novel "Chroniques Post-Apocalyptiques d'une Enfante Sage" and the Forest of Reading books have also been ordered. Tomorrow, student representatives from each homeroom class will meet with Nora and her team to help determine where and how the \$10 000.00 of chocolate sales revenue should be spent. We are so very lucky and grateful for your financial support.

Progress reports went home on Thursday November 8th. Parent-Teacher conferences are being conducted during the evening of Thursday November 22nd and the morning of Friday November 23rd. Information about Parent-Teacher conferences was sent home with Progress Reports.

Bus evacuation drills took place on Friday November 2nd. All students participated well in these drills, taking this important safety precaution seriously.

We had a fun and exciting Halloween. The students and staff really got into the day showing off their creativity with their costumes and make-up. We finished off the day with a dance, homework and board games in the Great Hall and a very popular canteen. Proceeds from the sale of juice boxes and #DunrobinStrong bracelets enabled us to make a donation of \$50.00 to support families affected by the tornadoes last month.

On Monday November 12th, we honoured our armed forces and acknowledged the great country we live in at our Remembrance Day assembly. Master Warrant Officer Teresa Holmes (Retired) spoke to our students about serving in Bosnia and the pride she feels in being a part of the Armed Forces. Performances by our band and the students in EF6A rounded out the assembly.

Our School Learning Plan is in full implementation. As previously mentioned, our work is currently revolving around the automaticity of multiplication facts to 12x12. Teachers are using high yield strategies to develop automaticity. These strategies include:

- Increased practice/expose
- Labelling the strategy (Ex. "I see that you skip counted here")
- Increased use of manipulatives and visuals

We are also developing a network with our feeder schools. Next month, Sarah Tompkins (R6B) will be working with the grade 5 teachers at Forest Valley. They will be working together on blending the schools'

SLP goals together (math talks with multiplication automaticity). From there, the development and delivery of math lessons will occur. Similar plans are in the works with the Glen Ogilvie staff. Sarah is also spearheading a new math resource developed by Marian Small entitled Math Up. It is a collection of adaptable lessons directly linked to the Ontario Math curriculum and the Fundamentals of Math. Dr. Small is one of the leading experts in math and the teaching of math in the country.

Emily Carr continues to be a hub of activity. Ms Baker took a large group of students to the Ottawa WE Day event last week. This event inspired our team to make a difference, both locally and abroad. Intramurals are running, our volleyball teams are practicing for upcoming tournaments and our Rainbow Club meets regularly. Plans are also underway for 2 winter activity days to take place in the New Year (Wednesday February 20 and Thursday February 28). Like in past years, 3 options will be provided: downhill skiing, tubing and local outdoor activities. Stay tuned for more information on this.

We are in need of skates, helmets and hockey equipment. If you have these items in your basement that you no longer use or know a friend or neighbor who does, we will gladly accept these donations. We are also looking for help in getting our current skate inventory sharpened. If you know of anyone with a skate sharpener that would be willing to help or if you have an "in" with a local skate sharpening business, please tell me.

EMILY CARR SCHOOL COUNCIL
Budget 2018 - 2019 30 Nov 2018

	Budget	To Date	Actual
	(plan)	(active)	(final)
<u>REVENUE</u>			
<u>Primary Fundraising</u>			
Pizza Program	\$ 7,500.00	\$ 1,872.00	\$ -
Chocolate Program	\$10,000.00	\$ 21,995.81	\$ -
Pita Pit Program	\$ -	\$ -	\$ -
Parent Involvement Fund	\$ 500.00	\$ -	\$ -
Misc Fundraising	\$ -	\$ 2.56	\$ -
SubTotal Fundraising	\$18,000.00	\$ 23,870.37	\$ -
Carryover from 2017/18	\$ 9,176.24	\$ 9,176.24	
TOTAL REVENUE	\$27,176.24	\$ 33,046.61	\$ -
<u>EXPENSES</u>			
<u>SCHOOL SUPPORT</u>			
Chroniques Post-Apocalyptique	\$ 560.00	\$ -	\$ -
Forest of Reading Books	\$ 500.00	\$ -	\$ -
French Board Games	\$ 500.00	\$ -	\$ -
Grade 6 (Incoming) Orientation	\$ 450.00	\$ -	\$ -
Grade 8 Macskimming Leadership	\$ 1,260.00	\$ -	\$ -
Indoor Recess Games	\$ 600.00	\$ -	\$ -
Maps of the World	\$ 428.00	\$ -	\$ -
School Leaving Ceremony	\$ 1,100.00	\$ -	\$ -
Scientists in the School	\$ 2,145.00	\$ -	\$ -
Special Education	\$ 500.00	\$ -	\$ -
Student Headphones	\$ 500.00	\$ -	\$ -
Technology	\$ 1,500.00	\$ -	\$ -
Misc. Opportunities	\$ 500.00	\$ -	\$ -
SubTotal School Support	\$10,543.00	\$ -	\$ -
<u>SCHOOL COUNCIL</u>			
OCASC Membership	\$ 35.00	\$ 35.00	\$ -
ECSC Operating Expenses	\$ 50.00	\$ -	\$ -
NSF Fees	\$ -	\$ -	\$ -
Bank Fees	\$ 27.00	\$ 6.75	\$ -
SubTotal School Council Expenses	\$ 112.00	\$ 41.75	\$ -
TOTAL EXPENSES	\$10,655.00	\$ 41.75	\$ -
Less Reserve Holdings	\$ -	\$ -	\$ -
Plus Cash Float	\$ -	\$ -	\$ -
Less Committed Funds (2018/19)	\$ -	-\$ 12,663.87	\$ -
<u>NET INCOME</u>	\$16,521.24	\$ 20,340.99	\$ -

Statement of Cash Flow

Emily Carr School Council
From 1 Nov to 30 Nov 2018

OPENING CASH BALANCE	\$44,064.69
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Cash flow from Primary Fundraising

Pizza Program

Council Deposit	\$413.95
Cash Online Deposit	\$136.08
Cash Online Service Fee	-\$4.08
Cash Online Payment to Pizza Provider	-\$1,166.96

Chocolate Program

Deposit	\$631.10
Pizza for Focus Group	-\$77.04

Cash flow from School Support

OCASC Membership	-\$35.00
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Cash flow from School Council

Bank Account fees	-\$2.25
Net School Council Expense	-\$1,285.33
Increase (decrease) in cash during the period	-\$104.20
Cash balance at the beginning of the period	\$44,064.69
Cash balance at the end of the period	\$43,960.49

Statement of Cash Flow

Emily Carr School Council
From 1 Nov to 30 Nov 2018

Committed Funds:

Less Cheque #764 (Chocolate Fundraiser)	-\$11,624.83
Less Cheque #765 (Special Education)	-\$528.70
Less Cheque #766 (Chronique Post)	-\$510.34

Committed funds subtotal:	-\$12,663.87
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Actual available funds - balanced to account statements	\$43,960.49
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Approximate Uncommitted Funds for 2018-19 School Year	\$31,296.62
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