



Council

**Emily Carr School Council AGM/Council Meeting Minutes  
March 20, 2018 @ 18:30**

**Present:** Keri Coulson, Karen Green, Rob Hawgood, Lesley Ireton, Lara MacDonald, Heather Mawhinney, Uzo Onochi-Roy

**Regrets:** Derek Black, Rob Cosh

**1. Welcome/Call to order (Lesley Ireton)** at 6:35pm.

**2. Approval of Agenda:**

Motion to approve the agenda by Heather Mawhinney, seconded by Lara MacDonald. Motion carried.

**3. Approval of the February 20, 2018 ECMS Council Minutes (Lara MacDonald):**

Motion to approve the minutes by Rob Hawgood, seconded by Heather Mawhinney. Motion carried.

**4. Chair's Report (Lesley Ireton ):**

- Reaching out to former fundraiser re. chocolates campaign details.

**5. Treasurer's Report (Lesley Ireton for Derek Black):**

- Derek is attending a 'Meeting of the Whole' re: proposed changes to school council banking. He has reached out to Sandra Schwartz who is interested in talking to Glen Ogilvie, Forest Valley and ECMS school councils. Some discussion ensued whether a joint meeting or meeting with individual schools would be more appropriate. Will follow up with Derek for his input.

- See "Treasurer's Report" for the updates and impacts on the budget.

- The budget was updated to reflect the change in Classroom Equipment funding from \$1700 to \$1750.

Action: Motion to approve the treasurer's report was deferred to next meeting when Derek will be present.

**6. Principal's Report (Keri Coulson):**

- See Principal Report.

- Re. Winter Activity Days – Lesley suggested we consider offering the option to sign up for one or both WAD days because some students were unable to attend both days due to other commitments (tournaments etc).

**ECMS Council Meeting – March 20, 2018**

**7. Fund Raising (Pizza) Report (Heather Mawhinney):**

- Will try to reschedule the cancelled Feb. 23 (snow day) pizza day to Mon. March 26.
- Aline Vesely has agreed to place our pizza orders next year. She currently volunteers with our pizza program and has experience ordering pizza for the Glen Ogilvie school council program.

**8. Ottawa Carleton Assembly of School Councils (OCASC) Report (Rob Hawgood):**

- Report deferred as the March OCASC meeting is not until Thursday, March 22.

**9. Unfinished Business:**

- Lesley Ireton has not had an opportunity to contact Camp Opemikon yet re: possible leadership programming.
- Ms. Coulson contacted the principals of Cairine Wilson and Gloucester High Schools re. an 'in house' leadership activity. GHS will reach out to their LINK crew and Cairine Wilson will reach out to an appropriate group at their school (although they don't have a second semester LINK program).

**10. New Business:**

- Keri Coulson – circulated a Pita Pit school lunch program pamphlet for council's consideration.

Action – next meeting we will review school lunch programs. Lesley Ireton to call Pita Pit for details.

**11. Approval of Monies:**

- None.

**- 12. Meeting adjournment at 7:30pm:**

Motion to adjourn by Lara MacDonald, seconded by Uzo Onochie-Roy. Motion carried.

**Next Meeting:** April 17, 2018 at 6:30pm

## Principal's Report

March 2018

Recently, we received another 0.5 needs adjustment to help meet the growing class size of R6A. Ms. Shelby Wilton has been hired to fill this role and has made a wonderful addition to our school team. This additional staffing provides us with the ability for flexible groupings to better meet the learning needs of the students. Ms. Jennifer Neill, teacher of R6A, is currently off on leave. We were able to extend Ms. Wilton's day to full time while Ms. Neill is away. This has helped to create stability in the classroom for our youngest learners. Mr. Danny Shalom has been hired to cover the remaining portion of Ms. Neill's assignment. Ms. Wilton and Mr. Shalom are working closely together to ensure effective programming is in place while reducing the impact of the staffing changes on the students. Ms. Ring, Mrs. Quigley and Mr. Lines remain a part of R6A's learning world.

Ms. Shannon is also away for a few weeks. Elizabeth Hanson has been hired to replace Ms. Shannon for the remainder of her absence. Ms. Hanson is a well-respected instrumental music teacher with extensive experience in music. Ms. Shannon is expected to return to work after Easter. The band trip to Montreal is not impacted by Ms. Shannon's absence.

Term 2 Individualized Education Plans (IEPs) have been sent home for parent/guardian input. As previously mentioned, the district has moved to a new platform for IEPs so the document looks a little different however the content continues to align with the guidelines and standards required by the Ministry of Education of Ontario.

All Grade 6 students will be completing the EQAO assessments this spring from Tuesday May 22 – Thursday May 24. Friday May 25 will be used as a "catch-up" day. Parents/guardians are asked to not schedule trips and appointments during these 3 days. Communication will be going home to parents/guardians about EQAO in the next few weeks.

Our School Learning Plan continues to take root. At our next staff meeting, we will be looking at ways to effectively imbed learning goals and co-constructed success criteria into lessons. I have also been asked to present our SLP plan and process at our Eastern Superintendency meeting tomorrow morning. I am looking forward to receiving feedback on our plan and process from colleagues to help ensure our plan is as effective as possible.

As always, ECMS is a hub of activity. Hockey and ringette practices, Inuit Games, writing contests, public speaking practices and many other activities continue to take place on a regular basis. Our Tier 1 boys basketball team recently won the regional tournament and compete tomorrow at the board-wide tournament. Our boys hockey team placed second at their tournament before the March Break and our girls hockey team have their tournament on Thursday. Our second Winter Activity Day was another huge success and plans are already underway for next year. We recently raised \$85.00 for the Education Foundation and will be observing Earth Hour on Friday.

**EMILY CARR SCHOOL COUNCIL**  
**Budget 2017 - 2018      31 Mar 2018**

	<b>Budget</b>	<b>To Date</b>	<b>Actual</b>
	(plan)	(active)	(final)
			(31 Aug)
<b><u>REVENUE</u></b>			
<b><u>Primary Fundraising</u></b>			
Pizza Program	\$ 7,300.00	\$ 4,444.00	
Parent Involvement Fund	\$ 500.00	\$ 500.00	
Misc Fundraising	\$ -	\$ 202.65	
<b>SubTotal Fundraising</b>	<b>\$ 7,800.00</b>	<b>\$ 5,146.65</b>	<b>\$ -</b>
<b>Carryover from 2016/17</b>	<b>\$10,518.89</b>		
<b>TOTAL REVENUE</b>	<b>\$18,318.89</b>	<b>\$ 5,146.65</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>			
<b><u>SCHOOL SUPPORT</u></b>			
Arts / Music	\$ 1,600.00	\$ 111.86	
Classroom Equipment	\$ 1,750.00	\$ -	
Grade 6 Orientation	\$ 250.00	\$ -	
Gym Equipment	\$ 1,500.00	\$ 532.15	
Library	\$ 1,000.00	\$ 466.41	
Le Monde	\$ 644.10	\$ 644.10	
Misc. Opportunities	\$ 500.00	\$ -	
School Leaving Ceremony	\$ 1,000.00	\$ -	
Special Education	\$ 500.00	\$ -	
Student Leadership Activity	\$ 1,250.00	\$ -	
Technology	\$ 3,000.00	\$ -	
<b>SubTotal School Support</b>	<b>\$12,994.10</b>	<b>\$ 1,754.52</b>	<b>\$ -</b>
<b><u>SCHOOL COUNCIL</u></b>			
OCASC Membership	\$ 35.00	\$ 35.00	
ECSC Operating Expenses	\$ 250.00	\$ 243.00	
NSF Fees	\$ -	\$ -	
Bank Fees	\$ 27.00	\$ 15.75	
<b>SubTotal School Council Expenses</b>	<b>\$ 312.00</b>	<b>\$ 293.75</b>	<b>\$ -</b>
<b>TOTAL EXPENSES</b>	<b>\$13,306.10</b>	<b>\$ 2,048.27</b>	<b>\$ -</b>
Less Reserve Holdings	\$ -	\$ -	\$ -
Plus Cash Float	\$ -	\$ -	\$ -
Less Committed Funds (2017/18)	\$ -	\$ -	\$ -
<b><u>NET INCOME</u></b>	<b>\$ 5,012.79</b>	<b>\$ 3,098.38</b>	<b>\$ -</b>

# Statement of Cash Flow

Emily Carr School Council  
From 1 Mar to 31 Mar 2018

OPENING CASH BALANCE	\$19,550.18
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## Cash flow from Primary Fundraising

### Pizza Program

Deposit	\$616.20
Payment to ECMS	-\$736.23

## Cash flow from School Support

Gym Equipment (Fitness Ball)	-\$32.15
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## Cash flow from School Council

Bank Account fees	-\$2.25
Net School Council Expense	-\$770.63
Increase (decrease) in cash during the period	-\$154.43
Cash balance at the beginning of the period	\$19,550.18
Cash balance at the end of the period	<u>\$19,395.75</u>

# Statement of Cash Flow

Emily Carr School Council  
From 1 Mar to 31 Mar 2018

### Committed Funds:

Committed funds subtotal:	<u>\$0.00</u>
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Actual available funds - balanced to account statements	\$19,395.75
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<b><i>Approximate Uncommitted Funds for 2017-18 School Year</i></b>	<b><i>\$19,395.75</i></b>
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