



## Council

### **Emily Carr School Council AGM/Council Meeting Minutes February 20, 2018 @ 18:30**

**Present:** Derek Black, Paul Bornn, Keri Coulson, Karen Green, Rob Hawgood, Lesley Ireton, Lisa Lovric, Lara MacDonald, Laura Mason, Heather Mawhinney.

**Regrets:** Rob Cosh

**1. Welcome/Call to order (Lesley Ireton)** at 6:35pm.

**2. Approval of agenda:**

Motion to approve the agenda by Lara MacDonald, seconded by Derek Black. Motion carried.

**3. Approval of the January 23, 2018 ECMS Council Minutes (Lara MacDonald):**

- In item #3, add a "y" to Lesley Ireton's name

Motion to approve the amended minutes by Rob Hawgood, seconded by Derek Black. Motion carried.

**4. Chair's Report (Lesley Ireton):**

- Lesley has yet to connect with former council fundraiser re. chocolate fundraising campaign.
- Ms. Coulson noted we are on a cancellation list for the MacSkimming program. The school will plan to book early in the school year next time.
- "Nuts" offers obstacle course/problem solving group sessions. Query if they have a program applicable to grade 8's.
- Lesley Ireton to check with Theresa Strickland at Camp Opemikon re. possible day programs.

Motion to approve the chair's report – Derek Black, seconded by Rob Hawgood. Motion carried.

**5. Treasurer's Report (Derek Black):**

- See **Treasurer's 'Statement of Cash Flow' and "Budget" reports** for the updates and impacts on the budget.
- will update the next budget report to reflect "Classroom equipment" funding of \$1750, not \$1700.
- The cash balance at the end of January = \$19483; net income = approx. \$5000.

Motion to approve the treasurer's report by Lesley I, seconded by Heather M. Motion carried.

**ECMS Council Meeting – February 20, 2018**

**6. Principal's Report (Keri Coulson):**

- See 'Principal's Report'.

**7. Fund Raising (Pizza) Report (Heather Mawhinney):**

- Pizza program is going well. Heather is interested in finding out why kids who purchase on a daily basis onsite don't pre-order. Next year there will be online sales which may impact purchases.
- Karen has inputted all the pizza dates in to the school website calendar.

**8. Ottawa Carleton Assembly of School Councils (OCASC) Report (Rob Hawgood):**

- The cheque for the OCASC fee has been processed.
- Update re. banking: The proposal suggests that in future, all school council banking will be done through the schools, and the principal will sign off on council cheques. However, this is not yet confirmed. (Derek Black noted that the "Committee of the Whole" will discuss the banking changes on March 6).
- The "gifted program" review was discussed at length at the OCASC meeting. Ms. Coulson added that the process is in-depth and rigorous, but doesn't always lead to immediate changes in the classroom, but rather in a change in the process of how the program is accessed. IEP's may be changed.
- OCASC Chair's remarks: gave an overview of an Ontario Budget consultation she and representatives of other community groups were invited to on short notice. This was the first time OCASC has been involved in this process. As a follow up, a fall 2018 OCASC meeting agenda will include a Budget discussion, including funding and topics members would seek to address during the next consultation.

**9. Unfinished Business:**

- As previously noted, the MacSkimming program is full. Lesley will reach out to Camp Opemikon to see if they offer a day program.
- Grade 8's will be going to Montreal for an end of year trip, but likely won't have a "leadership day".
- Ms. Coulson will reach out to Carine Wilson and Gloucester high schools to see if their "Link" crews might be willing to do any form of in-house leadership programming.

**10. New Business:**

- Thanks extended to Karen Green and Linda Welch for organizing the Winter Activity Day and to Karen for updating the school calendar on the website.
- Lesley Ireton brought up the issue of an ECMS Twitter Feed and was advised that it is not in the works right now. May be re-visited in the future.

**11. Approval of Monies: None.**

**12. Meeting adjournment at 7:35pm (Lesley Ireton):**

Motion by Lara M, seconded by Heather M. Motion carried.

**Next Meeting:** March 20, 2018 at 6:30pm

## Principal's Report:

Plans are already underway for the 2018-2019 school year. We held a feeder school information night on February 8<sup>th</sup> which had a great turn out. The highlights of the evening were the student-led tours and the viewing of a video made by our grade 8s capturing life as a Thunderbird. Thank you to Rob and Derek for coming out and representing School Council. Parents and students left feeling informed and less anxious about the transition to ECMS. Our feeder school day is set for Friday June 15<sup>th</sup>. For our planning, if you know of someone who is moving into the area, please encourage them to register with us as soon as possible as staffing is based on student enrolment.

Term 1 Report cards went home on Wednesday February 14<sup>th</sup>. While there is not a designated Parent-Teacher Interview day, parents/guardians are always welcome, and encouraged, to connect with their child's teachers on progress, strengths and weaknesses and next steps. Term 2 Individualized Education Plans (IEPs) are currently being developed. They will be going home to parents/guardians for their input around March Break. The district has moved to a new platform for IEPs so the document looks a little different however the content continues to align with the guidelines and standards required by the Ministry of Education of Ontario.

In support of the Education Foundation, we are having a spirit week! Today was Pajama Day, tomorrow is Hat Day, Thursday is Jersey Day and Friday is Sweater Day. We are asking all students to donate a Toonie to this important charity that directly benefits students in the OCDSB. As a school, we have already tapped into this charity. On Friday, we will also be acknowledging National Sweater Day which encourages people to learn about ways to reduce and conserve energy. We will be lowering the temperature in the school by 2 degrees which will reduce our greenhouse gas emissions. We will also be getting outside to for a walk on Friday afternoon to wrap up spirit week in a fun and healthy manner.

Wednesday February 28, 2018 is Pink Shirt Day. This day is designed to promote awareness about bullying and the horrific impact it has on students and their families. This year's theme is *Nice Needs No Filter* in an effort to combat cyberbullying. Teachers will be talking with their students, as appropriate, about cyberbullying and its impact and encouraging students think twice before posting something negative. Using the internet to spread kindness will also be addressed.

Friday February 16<sup>th</sup> was a P.A. Day with the morning designated for work on our School Learning Plan and the afternoon on Health & Safety items. Throughout the morning, staff was engaged in activities and discussions related to word walls, exit cards, student progress within our Theory of Action and other related topics. This work led us to realize that success criteria are missing from our Theory of Action and in many of our lessons and therefore assessments. As a result, this will be our work for the second cycle. The SLP team and I will be working together to determine the success criteria for our Theory of Action and share with staff effective processes for developing success criteria in their lesson planning.

The school district is seeking community input to develop a list of future capital priorities. This list is submitted to the Ministry usually once per year and informs provincial decisions for funding new schools and/or additions to schools. Not surprisingly, Blackburn Hamlet and the Alta Visita area of which we are a part is not highlighted as a high growth area that requires capital funding. Information about the capital priorities-setting process is located on the district's website which contains a link to help parents/guardians navigate to the information they are looking for. Comments/questions can be emailed to [2018capitalpriorities@ocdsb.ca](mailto:2018capitalpriorities@ocdsb.ca) or faxed/mailed to the school board (contact info is on the website).

The 2018 Needs Analysis is not to be confused with the Pupil Accommodation Review which is tentatively scheduled to take place during the 2018-2019 school year for this area. It should be noted that the timing of this review may need to be altered due to the moratorium currently in place on all Pupil Accommodation Reviews.

As always, ECMS is a hub of activity. Band practices, basketball and hockey practices, WE team initiatives, coding work and many other activities take place on a regular basis. Our students enjoyed a Valentine's Dance on Friday February 9<sup>th</sup> and our first Winter Activity Day was a huge success despite the weather. We are looking forward to the next Winter Activity Day on March 1<sup>st</sup>. Communication will be going home a few days prior to remind parents/guardians of this special day. Suggestions for keeping the parking lot safe will also be shared in this communication. A sincere thank you is extended to Karen Green and Linda Welch for organizing these fun days for our students.

## Statement of Cash Flow

**Emily Carr School Council**  
**From 1 Feb to 28 Feb 2018**

OPENING CASH BALANCE	\$19,483.82
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### Cash flow from Primary Fundraising

#### Pizza Program

Deposit	\$142.00
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### Cash flow from School Support

#### Cash flow from School Council

Bank Account fees	-\$2.25	
ECSC Operating Expenses (Stamp/Folder)	-\$73.39	
Net School Council Expense		-\$75.64
Increase (decrease) in cash during the period		\$66.36
Cash balance at the beginning of the period		\$19,483.82
Cash balance at the end of the period		<u>\$19,550.18</u>

## Statement of Cash Flow

**Emily Carr School Council**  
**From 1 Feb to 28 Feb 2018**

#### Committed Funds:

Less Cheque #745 (ECMS - Pizza)	-\$736.23	
Less Cheque #746 (ECMS - Gym)	-\$32.15	
Committed funds subtotal:	-\$768.38	

Actual available funds - balanced to account statements	\$19,550.18
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<b><i>Approximate Uncommitted Funds for 2017-18 School Year</i></b>	<b><i>\$18,781.80</i></b>
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**EMILY CARR SCHOOL COUNCIL**  
**Budget 2017 - 2018      28 Feb 2018**

	<b>Budget</b>	<b>To Date</b>	<b>Actual</b>
	(plan)	(active)	(final)
			(31 Aug)
<b><u>REVENUE</u></b>			
<b><u>Primary Fundraising</u></b>			
Pizza Program	\$ 7,300.00	\$ 3,838.00	
Parent Involvement Fund	\$ 500.00	\$ 500.00	
Misc Fundraising	\$ -	\$ 202.65	
<b>SubTotal Fundraising</b>	<b>\$ 7,800.00</b>	<b>\$ 4,540.65</b>	<b>\$ -</b>
<b>Carryover from 2016/17</b>	<b>\$10,518.89</b>	<b>\$ 10,518.89</b>	
<b>TOTAL REVENUE</b>	<b>\$18,318.89</b>	<b>\$ 15,059.54</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>			
<b><u>SCHOOL SUPPORT</u></b>			
Arts / Music	\$ 1,600.00	\$ 111.86	
Classroom Equipment	\$ 1,750.00	\$ -	
Grade 6 Orientation	\$ 250.00	\$ -	
Gym Equipment	\$ 1,500.00	\$ 500.00	
Library	\$ 1,000.00	\$ 466.41	
Le Monde	\$ 644.10	\$ 644.10	
Misc. Opportunities	\$ 500.00	\$ -	
School Leaving Ceremony	\$ 1,000.00	\$ -	
Special Education	\$ 500.00	\$ -	
Student Leadership Activity	\$ 1,250.00	\$ -	
Technology	\$ 3,000.00	\$ -	
<b>SubTotal School Support</b>	<b>\$12,994.10</b>	<b>\$ 1,722.37</b>	<b>\$ -</b>
<b><u>SCHOOL COUNCIL</u></b>			
OCASC Membership	\$ 35.00	\$ 35.00	
ECSC Operating Expenses	\$ 250.00	\$ 243.00	
NSF Fees	\$ -	\$ -	
Bank Fees	\$ 27.00	\$ 13.50	
<b>SubTotal School Council Expenses</b>	<b>\$ 312.00</b>	<b>\$ 291.50</b>	<b>\$ -</b>
<b>TOTAL EXPENSES</b>	<b>\$13,306.10</b>	<b>\$ 2,013.87</b>	<b>\$ -</b>
Less Reserve Holdings	\$ -	\$ -	\$ -
Plus Cash Float	\$ -	\$ -	\$ -
Less Committed Funds (2017/18)	\$ -	-\$ 768.38	\$ -
<b><u>NET INCOME</u></b>	<b>\$ 5,012.79</b>	<b>\$ 12,277.29</b>	<b>\$ -</b>