



Council

**Emily Carr School Council Council Meeting Minutes
October 17, 2017 @ 18:30**

Present: Derek Black, Rob Cosh, Keri Coulson, Karen Green, Rob Hawgood, Lesley Ireton, Lara MacDonald, Heather Mawhinney, Uzo Onochie-Roy

Regrets: -

1. Welcome/Call to order (Rob Cosh) at 18:35pm.

2. Approval of agenda (Rob Cosh):

Motion to approve the agenda by Heather Mawhinney, seconded by Derek Black. Motion carried.

3. Approval of September 19, 2017 ECMS Council Minutes (Lara MacDonald):

Motion to approve the minutes by Derek Black, seconded by Heather Mawhinney. Motion carried.

4. Chair's Report (Lesley Ireton):

- Requested feedback on the ECMS "Principal profile". It was noted that the document should be amended to read that ECMS serves Blackburn Hamlet and "western Orleans" not "eastern Orleans".

5. Treasurer's Report (Derek Black):

- A Monthly Treasurer's Report will be provided next month.

- A "Draft Budget 2017/2018" was circulated with the intention that it would serve as a starting point for financial planning for the year. Derek noted that the document will need to be adjusted because it reflects what we spent last year and we anticipate bringing in less revenue this year. As such, it was agreed that the Expenses budget will be re-allotted so as not to exceed \$14,000.

- It was agreed that we will continue to finance the following: Le Monde en Marche/What in the World subscription (\$644.10), School Leaving Ceremony (up to \$1000), the Grade 6 Orientation, Library (amount TBA – likely increased), gym equipment (amount TBA), Technology (amount TBA based on needs, but likely decreased compared to last year) and Classroom equipment (amount TBA).

- It was agreed that a Grade 8 Leadership of some sort was likely a worthwhile event to fund (acknowledging a need to re-assess the location and program, b/c Bonnenfant may provide a duplication of programs at MacSkimming). Links to the MacSkimming program can be found on the OCDSB website.

- Ms. Coulson asked us to consider special education equipment – balls, sensory items, hokki chairs.

- Ms. Coulson will bring these various budget items to the staff to help us better determine the school needs.

ECMS Council Meeting – October 17, 2017

Treasurer's Report continued:

Motion to approve the treasurer's draft budget by Robert Hawgood, seconded by Uzo Onochie-Roy.
Motion carried

6. Principal's Report (Keri Coulson):

Please see the attached "Principal's Report" for info on –

- staffing
- safety (lockdown, bus evacuation)
- instructional videos on Physical literacy to be filmed featuring the classes of Ms. Dawson and Mr. Hearty
- the October 6th PA Day which focused on numeracy across the educational spectrum, EQAO data (reviewed with power point presentation) and wellbeing
- Halloween plans, sports teams results, upcoming events, Terry Fox walk (toonie donation requested), clubs and activities.

Lesley Ireton suggested a Parent Involvement "Numeracy" program. Ms. Coulson reiterated that parent and guardian involvement is essential.

7. Fund Raising (Pizza) Report (Heather Mawhinney):

- Program is going well. 3 extra pizzas are being ordered for "same day sale" each pizza day. A volunteer coordinator is still needed, but for now Heather is organizing the volunteers.

8. Ottawa Carleton Assembly of School Councils (OCASC) Report (Rob Hawgood):

- Rob will be going to Thursday's meeting. Would like to bring forward any ideas from our Council.
- \$35 is required for OCASC dues.

9. Unfinished Business: None

10. New Business:

- Uzo Onochie-Roy was unanimously voted in as a Council Member- at- Large.
- A Student Leadership Workshops/Activity – to be considered as an annual event.

11. Approval of Monies:

- **\$35 dollars for OCASC.** Motion by Lara MacDonald, seconded by Derek Black. Carried.

12. Meeting adjournment at 7:55pm (Rob Cosh):

Motion by Rob Hawgood, seconded by Derek Black. Motion carried.

Next Meeting: November 21, 2017 at 6:30pm.

Emily Carr M.S. School Council

October 17, 2017

Principal's Report

Our staffing allocation has been finalized at 15.0 teachers and administration, 1 educational assistant, 1.5 office staff and 0.5 library technician.

Our updated Emergency Procedures are in place. As a school team, we continue to monitor our safety protocols and make changes as needed.

Our first lock down practice is scheduled for next week. SRO Suzanne Dallaire will be helping us with this important drill. Bus evacuation drills will be taking place on October 19th

This Friday, Nick Hearty, Sarah Dawson and students in EF7A and EF7B will be involved with the filming of some educational videos on Physical Literacy for PHE Canada. Emily Carr was looked to for help with this instructional video due to our strong instruction in athletics and our commitment to True Sport values.

We had an excellent PA Day on October 6th. The focus district wide was on Numeracy and Well-Being. We began the day with a professional dialogue about mathematics and how math “is everywhere”. This led to a shared understanding of the role of numeracy and mathematics across subject disciplines. We then began a structured and detailed analysis of EQAO data (Powerpoint presentation).

Parent/guardian involvement on this is essential and we will be reaching out for input.

Plans are well underway for a fun and exciting Halloween. Our WE team is organizing a variety of activities one of which is a staff costume challenge. We will finish off the day with a dance.

Our Gr. 7 girls brought home the regional banner for cross country and Decklyn C. finished first for Gr. 6 boys. Our cross country team will head to boards on Friday October 20th. Our soccer and football teams continue to practice in preparation for their tournaments:

- Junior Soccer tournament today – Girls finished third; boys placed fifth
- Intermediate Football tournament on October 19

We are looking forward to our Terry Fox Walk which will take place on Friday November 3rd during last period. We are asking all students to donate a Toonie to this important cause. There is a wide variety of clubs and activities taking place at ECMS – there is truly something for everyone who wants to be involved.

Statement of Cash Flow

Emily Carr School Council
From 1 Sep to 31 Oct 2017

OPENING CASH BALANCE		\$10,518.89
Cash flow from Primary Fundraising		
<u>Pizza Program</u>		
Deposit		\$11,427.00
<u>Misc</u>		
Bank Account Interest		\$2.65
Cash flow from School Support		
Cash flow from School Council		
Bank Account fees	-\$4.50	
ECSC Operating Expenses	-\$169.61	
Net School Council Expense		-\$174.11
Increase (decrease) in cash during the period		\$11,255.54
Cash balance at the beginning of the period		\$10,518.89
Cash balance at the end of the period		<u>\$21,774.43</u>

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Statement of Cash Flow

Emily Carr School Council
From 1 Sep to 31 Oct 2017

<u>Committed Funds:</u>		
Less Cheque #736 (Pizza Program)		-\$549.28
Less Cheque #737 (OCASC)		-\$35.00
Committed funds subtotal:		<u>-\$584.28</u>
Cash Float (located in council safe)		\$416.00
Actual available funds - balanced to account statements		\$21,774.43
<i>Approximate Uncommitted Funds for 2017-18 School Year</i>		\$21,606.15