



Emily Carr School Council Meeting Minutes January 17, 2017 at 6:30 p.m.

Present: Karen Green, Rob Hawgood, Julietta Jablasone, Nora Kennedy, Lara MacDonald, Heather Mawhinney, Uzo Onochie-Roy, Steven Spry, Mark Sweazey, Ginette Thibeault, Joanne Thompson

Meeting called to order by Mark Sweazey at 6:40 p.m.

Approval of November 22 meeting minutes:

Motion to approve the minutes: moved by Rob Hawgood, seconded by Uzo Onochie-Roy; passed.

Reports:

1. Chair's Report

- Student leadership retreat – Following discussion at previous meetings, Mark noted students have already participated in an activity at MacSkimming Outdoor Education Centre. See below under Old Business for discussion of a new leadership activity.

2. Treasurer's Report

- An extended discussion of the report's format, specifically the Expenses section, resulted in proposals to:
 - (1) Move Pizza Expenses (actual) and Pizza Payable (estimate) from the Contributions to ECMS sub-heading to under the Expenses main heading;
 - (2) Move purchases from fundraising proceeds (e.g. Chromebooks) from the Expenses main heading to under the Contributions to ECMS sub-heading; and
 - (3) Include a sub-total to track funds raised throughout the school year.
- Steven noted that the existing format of the Treasurer's Report reflects Council preferences from previous years, but acknowledged the format can be modified to some extent to address Council's current preferences. He advised there are also some limitations to how much the format can change, e.g. OCDSB has a fairly prescriptive definition of contributions.
- Motion on first proposal: moved by Nora Kennedy, seconded by Joanne Thompson; passed with one abstention (Steven Spry).
- Motion on second proposal: moved by Nora Kennedy, seconded by Joanne Thompson; passed with one abstention (Uzo Onochie-Roy) and one opposed (Steven Spry).
- Motion to approve Treasurer's report as amended: moved by Rob Hawgood, seconded by Lara MacDonald; passed.
- A motion and vote on busing and snacks for visiting grade 5s, and athletic was deferred for discussion as part of the Principal's Report (below).

3. Principal's Report

- Ginette noted there is a new school wellness theme of "Own Your Words" in response to an increase in the use of inappropriate language by students.
- The snowball policy is being enforced in an effort to reduce injuries at recesses.
- The Monday/Wednesday Homework Club provides in-school tutoring for grade 6 students. The next step will be expanding the club to include grade 7 and 8 students.
- Planning has begun for installing projectors in all classrooms.
- Discussion of options for open house event for registration of new students. February evening information session followed by grade 5 school visits in May/June.
- Discussion of "Right to Play" activity with grade 7 leaders.
- Staff wish list – items pending discussion at February meeting:

Item Description	Estimated Cost	Moved/Seconded
bus and snacks for grade 5 ECMS visit	\$250	deferred
athletic fees	\$400	deferred

4. Fundraising Report

- Nora presented notes from the December student feedback session, which accompanies these Minutes as a record of the fundraising discussion.
- Several immediate priorities for funds raised include: (1) ping pong table(s); (2) end of school year carnival event with a community partner; (3) ECMS team jerseys; and (4) more Chromebooks.
- Nora explained that as a Council, we need ensure we spend monies earned in in the year it is raised, and make choices to dedicate funds in consultation with staff priorities, students' requests and any additional funding available, such as grants.
- Grade 8 students have requested Council support for a photo booth fundraiser, as well as two or three Subway lunch days.
- Discussion of soliciting parent support and communication to the City of Ottawa (Councillor Jody Mitic) for necessary improvements to the city-owned basketball court adjacent to ECMS grounds, as well as other avenues of communication including the School newsletter, and Blackburn Hamlet Community Association, Chapel Hill south Community Association newsletters and websites.

5. OCASC Report

- Joanne noted no ECMS representative was available to attend OCASC's December meeting.

Old Business

1. Elementary School Program Framework Consultation (ESPFC)

- Brief mention of ESPFC and comments received that parents and students have found the process "rushed".

2. Student Leadership Activity

- Mark is now looking into possibility of holding the student leadership activity at Bonnenfant YMCA-YWCA Outdoor Education and Leadership Centre.
- ECMS has received a grant to use for busing for outdoor education activities.

Next Meeting: February 22, 2017 at 6:30 p.m.

Adjournment: 9:00 p.m. Rob Hawgood, Lara MacDonald, passed.

Emily Carr Middle School Parent
Council Treasurer's Report
Jan 2017

<u>Opening Balance as of Sept 1,2016</u>	<u>\$7,419.52</u>
---	--------------------------

Income:

Pizza Revenue	\$11,648.90
Chocolate Sale	\$19,005.45
PIF Funding "Parent involvement Fund"	\$500.00
Mis. Donations	\$0.00
Total Income	<u><u>\$31,154.35</u></u>

Expenses:

Bank Service Charges & Cheques	\$43.97
Chocolate expense (Chocolate Lamontagne Inc.)	\$9,089.98
Chocolate Rewards	\$375.00
Chrome Books (Tech Tubs)	\$4,112.05
Exercise balls for sitting (x12)	\$249.80
OCASC Membership	\$35.00
<u>Contributions to Emily Carr Middle School:</u>	
Pizza Expense (Actual)	\$2,141.67
Pizza Payable (estimate)	\$3,858.33
Le Monde en marche/Current events	\$429.40
Gym Equipment	\$1,103.30
Tennis	\$750.00
Library Books (Indigo)	\$752.05
Total Expense	<u><u>\$22,940.55</u></u>

PendingItems

Parent Involvement Money Pending (PIF) - Carry Over	\$1,617.1
5 Parent Involvement Money Pending (PIF)	\$500.00
Mural Project	\$214.23
Gym Equipment (1500)	\$396.70
Standing Desks (x6)	\$2,250.00
Total Pending Items	<u><u>\$4,978.08</u></u>

Funds available as of Jan 18, 2016

\$10,655.24

Summary For Pizza:

Amount Deposited	\$11,648.90
Actual Expense to date	\$2,141.67
Estimated Payable	\$3,858.33

Summary For Chocolate Sale:

Amount Deposited	\$19,005.45
Expense	\$9,464.98
Profit	\$9,540.47