

**Emily Carr Middle School**

**Parent Council Meeting Minutes, September 22, 2015**

**Present:** Erik Leicht, Ginette Thibeault, Karen Green, Steven Spry, Monique Larabie, Corrine Campbell, Barb Sweazy, Miao Wang, Nim Cook, Lara MacDonald, Joanne Thompson, Heather Mawhinney, Kelly Matier, Uzo Onochie-Roy, Nora Kennedy

Meeting called to order by Erik Leicht at 18:30hrs

**1. Approval of June 16<sup>th</sup>, 2015 Meeting Minutes**

**Motion by Erik Leicht: To dispense and approve the June 16<sup>th</sup>, 2015 Minutes.**

Seconded by Corrine Campbell

Motion was approved by the 2014-2015 Council.

**2. Election of 2015-2016 Council**

Erik Leicht	Chair
Barb Sweazey	Vice-Chair
Miao Wang	Treasurer
Yola Tannous	Secretary
Vacant	Fund Raiser Coordinator
Nim Cook	OCASC Representative
Uzo Onochie-Roy	Member at Large
Steven Spry	Member at Large
Joanne Thomson	Member at Large
Heather Mawhinney	Member at Large
Kelly Matier	Member at Large

**3. Chairs Report**

Erik Leicht reported that \$1000 has been granted from the Parental Reaching out Grant. We will tentatively plan the event for the end of November. The presentation will be done during school hours for the students and in the evening for parents. Advertising the event will go out via synervoice and flyers.

Erik also reported that the School Council training day will be October 3 from 8:30 to 12:30. Location TBD  
First OCASC meeting of 2015/2016 will be Thursday the 24<sup>th</sup> of September.

**4. Treasurers Report**

Miao Wang presented her report (please see attachment #1). Miao noted that the funds from the basketball project approval from June have been cancelled due to lack of Board approval. Adjustments of \$800 are to be made for accurate account keeping. Miao also reported that the Xbox project is now complete and that only \$39 from the \$500 approved for library books has been used.

**Motion by Erik Leicht: To approve the Treasurer's Report with adjustments.**

Seconded by Uzo Onochie-Roy

Motion was approved by Council

**5. Administration Report (including Principal and Vice-Principal Highlights)**

Ginette Thibeault welcomed new and returning members to Council. She continued to present their report (please see attachment #2).

**6. Fundraising Report**

It was reported that the chocolate bar fundraiser is on hold due to the company not being able to produce specialized labels due to a number of cancellation and the main contact was unavailable. We may be able to proceed later in the year when the labor disputes have been resolved.

**7. Ottawa Carleton Assembly of School Councils (OCASC) Report**

There was no OCASC report

**8. Staff Report**

There was no staff report

**9. New Business**

- a) Heather Mawhinney was nominated to take over pizza. She will think about it.
- b) Council meeting dates are set out as per Agenda
- c) **Motion by Eric Leicht: To return funds to the general fund from pending items, based on the project refusal by OCDSB.**

Motion was approved by Council

- d) **Motion by Eric Leicht: To spend up to \$300 on a Parental Involvement breakfast prior to the Walk-a-thon in October.**

Motion was approved by Council pending the go ahead.

- e) **Motion by Eric Leicht to register ECMS as a member of OCASC for the 2015-2016 school year. The fee is \$35.**

Motion was approved by Council.

- 10.** This meeting was adjourned at 20:00hrs.

**Next meeting: TDB (Based on New Business Item 2**

# Emily Carr Middle School Parent Council

## Treasurer's Report - Sep 2015 To Nov 2015

**Opening Balance as of September 22, 2015:** **\$17,108.85**

### **Income**

Pizza Days Refund Receivable	\$100.65
Interest	\$2.83
OCDSB (Parent Involvement)	\$0.00
Lunch Lady	\$94.15
Misc Donations	\$0.00
<b>Total Income</b>	<b>\$197.63</b>

### **Expenses**

Bank Service Charges & Cheques	\$37.22
Parental Involvement	\$0.00
OCASC Membership	\$35.00
Misc. Expenses	\$0.00

### **Contributions to Emily Carr Middle School:**

Lunch Lady Payale	\$94.15
Greening Project	\$5,000.00
Graduate Ceremony	\$750.00
LST Room	\$800.00
Library Book	\$81.23
Mural Project	\$185.77
<b>Total Expense</b>	<b>\$6,983.37</b>

### **Pending Items**

Parental Involvement Money Pending (PIF)	\$1,286.93
library book	\$379.35
library seat	\$800.00
Mural Project	\$214.23
<b>Total Pending Item</b>	<b>\$2,680.51</b>

Funds available as of Nov 2, 2015 **\$7,642.60**