



## **Emily Carr School Council Meeting Minutes November 21, 2023 @ 6:30**

**Present:** Lisa Lovric, Karen Green, Marc Slesar, Sara James, Nancy Barber, Elke Semerad, Erica Fraser, Amy Cummings, Natalie Brazeau, Juliana Laboucane, Crystal Manias, David Manias, Laura McRobbie, Andrea Townsend, Alison Michaud, Michael Hayes, Nicholas Roome

Regrets:

### **1. Welcome / Call to Order**

- Lisa Lovric

### **2. Chair's Remarks (Lisa L / Laura M):**

- **Will move quickly due to weather.**

### **3. Approval of the Agenda (Lisa L / Laura M):**

- Motion to Approve - Laura / Seconded by Natalie.
- Carried

### **4. Approval of the September 2023 and October Minutes (Andrea T):**

- Motion to Approve September Minutes- Michael H / Seconded by Crystal M
- "All in favour" Carried
- Motion to Approve October Minutes - Amy C / Seconded David M
- Carried

### **5. Treasurer Report / Budget Discussion and Approval (Michael H)**

- Budget - remained fairly static from last year
- Bulk of funding will come from Pizza program
- Popcorn also ongoing
- Blackburn Funfair - expect to bring in about \$200 from parental fundraising
- Optimistic about winter Bazaar
- Parental Involvement Fund - comes in Feb and there are restrictions on its use. Meant to build engagement with the community.

- Programs - mostly the same as last year - welcoming and leaving ceremonies will have increased budgets due to inflation - but nothing new.
- Money likely to be set aside for various presentations and to assist the music room (buy instruments).
- Some money for administrative requirements
- OCASC - not sure if money needs to be sent aside
- We do carry a \$2000 float for contingencies/emergencies
- Q - What is the ECMS staff support fund? A - Usually every year in Feb we provide a small Gift Card (\$10) as a token of appreciation to the teachers. Not obligatory.
- Q - Has there been any money provided to teachers for supplies? A - No. Supplies have not been requested.
- Sara J - 100% of teachers want Scientists in the School (\$3000) - next largest request is a workshop/presentation and field trip support is also favoured.
- Sara J - Asked teachers to vote on how funds should be allocated (by classes individually or equally for all classes) - everyone said it should be the same for everyone.
- Q Do we carry excess money for the next year? Yes - we carry over \$2000 for emergencies.
- Motion to Approve - Lisa L / Seconded by Juliana L
- Carried

## **6. Principal's Report (Marc S):**

- Happy to respond to questions at any time.
- Continue to focus on structures for a positive school environment - safety, engagement etc.
- Next week - some changes to how we enter the school and how we supervise the entrances. Work on training students to come in without an early bell and just come straight in (instead of waiting at the door and congregating). More supervision inside in strategic areas like locker bays. Work on bell work time as well (what happens while everyone is getting settled). Change is being made because most of the incidents are after the early bell. Will provide an update at the next meeting.
- Due to the interest at the last meeting regarding anti-hate and anti-bullying, I have brought some information on instructional core and what I will be using in the school. Handouts provided to council and discussed.
- Q - what are you doing to help the teachers learn the new curriculum and improve? A - there has been a strong commitment from the Ministry and the Board to spend full PD days on the new curriculum. Have already spent 2 PD days on this. Have coaches and an online learning resource to support the teachers.

- Q - Is there a specific goal for the school? A - I will be out the next few days working on a school improvement plan with a goal to be completed in the next 2-3 weeks.
- Q - Have heard about budget cuts at other schools. Would like to know if it may impact ECMS and sports programs? A - not likely sports - it is more about bussing and support teachers. Schools haven't had a cut to budgets, but been asked to look critically at spending and budgets.

## **7. Teacher's Report (Sara J)**

**Report attached below**

## **8. ~~OCASC~~ update (David M)**

- N/A

## **9. Discussion Items**

### **a) Fundraising ideas and events**

i) EC Festive Bazaar - coming along. Emails sent out to families and volunteers. Have created a schedule/plan via google docs that will be interactive. Have started receiving donations. Need to discuss where we can store them in the school. Have purchased stickers for pricing - not sure if we should do this yet or not. Donation based.

For class coordination - 12 homerooms - teachers will sign up on google sheets. 40 Tables are coming from Forest Valley PS. Will be stored under the stairs. Permit for the evening before is confirmed.

### **ii) Pizza**

- Going well. Kids are excited - show up early to pick up the slices for the class.
- Currently going to the end of December. Will have a second order for the start of Jan (send out email in Dec).
- Snow Days? Can we cancel? Yes if we call by 0900 that morning. We will cancel and postpone.

### **iii) Popcorn**

- Going well. 124 orders @ \$20/order. It took a while to get the list sorted. Issue with delivery - 2 flavours are delayed by several weeks. We can draft an email to the parents of the families and offer another option or to wait.

b) Unfinished or New Business

i) PRO Grant Application - councils have to apply for this grant. Haven't in the past - but we did discuss three ideas that the PRO grant is willing to fund this year. Lisa L is willing to work on the grant application. If this doesn't work, we can also use PIC. Is everyone in favour of applying for the grant? Yes

Ideas for the grant:

- 1) Curriculum Based Workshop
- 2) Internet Safety (Paul Davies)
- 3) Digital Workshop - Control for Parents?
- 4) Menard workshops - also have a social media course for parents of teens.

**10. Approval of Monies**

- Vote to spend \$531.29 on Forest of Reading
- Motion to approve - Lisa L / Seconded by Juliana L
- Carried

**11. Meeting adjourned**

- Motion to approve Sara J / Seconded by Mark S.
- Carried

**Next Meeting:** January 16 at 6:30pm.

**Upcoming Meetings:** February 20, April 16, May 21, June 18

### Teacher Update: November 21

Whole school	<ul style="list-style-type: none"> <li>• Parent teacher interviews to be held Thursday evening and Friday morning. Teachers been contacting parents they are requesting to meet with and will then open their schedule up for other families to sign up for an appointment</li> </ul>
EF6A/EF6B	<ul style="list-style-type: none"> <li>• Finished flight unit this week, starting space which is an independent study</li> <li>• Learning about treaties, how they were negotiated, starting to talk about land acknowledgements and if they actually help with reconciliation - what is the next step?</li> <li>• Art - studied various examples of war-time artwork from WW1, WW2 and contemporary war artists. Discussed the emotions conveyed as well as how certain ideas are depicted and what techniques were used. Students have been working on their own piece to represent their thoughts/feelings about peace.</li> </ul>
EF7A/EF7B	<ul style="list-style-type: none"> <li>• Working on Geography projects (economies of countries), finishing up ecosystems with invasive species work in Science. One-Pagers in French (novel study).</li> </ul>
EF8A/EF8B	<ul style="list-style-type: none"> <li>• Geography: Just finished a project in which students researched the population density of a city in the world. Students picked very interesting cities such as Singapore, Shanghai, Manchester, Athens and Venice.</li> <li>• French: Students have been absolute book worms over the past month as they read for an independent novel study.</li> <li>• Science: We are finishing up our unit on fluids, and we'll be able to get our microscopes out soon as we explore our next topic: cells.</li> </ul>
R6A/R6B	<ul style="list-style-type: none"> <li>• Working on social studies projects identifying the main reasons why different peoples migrated to Canada.</li> <li>•</li> </ul>
R7A	<ul style="list-style-type: none"> <li>• Science: We are performing hands-on experiments to learn about the scientific method and safety in science labs before we begin our unit on substances and mixtures next month.</li> <li>• Geography: Students are working on a final project to showcase their knowledge of physical patterns in the world by creating Grade 7 level questions for the class to answer.</li> </ul>
R7B	<ul style="list-style-type: none"> <li>•</li> </ul>
R8A/R8B	<ul style="list-style-type: none"> <li>•</li> </ul>

ELD (English Literacy Development)	<ul style="list-style-type: none"> <li>•</li> </ul>
LST/SST	
Clubs	<ul style="list-style-type: none"> <li>• Art club: Students will be starting artworks this week to showcase at the Holiday Assembly in December!</li> <li>• Math club:</li> <li>• Board games and coding club:</li> <li>• Leadership council: Students have decided to run an anti-bullying campaign, starting with a poster contest. They are working on developing criteria for the poster contest before sharing with the whole school. We will also begin preparing holiday cards for the residents of the Amica retirement residence, as well as a spirit week and dance during the final week of school before the holidays. We will run a food drive along with the dance.</li> <li>• Rainbow Alliance: Students have been getting to know one another and creating buttons to wear and to give to friends who they consider an ally or a safe person.</li> <li>• Drama club: Students are preparing an improv act that will be presented at the Holiday Assembly in December. They are only in the brainstorming phase, but have come up with some creative ideas and are guided by two grade 8 student leaders who are running the club.</li> <li>• Choir:</li> </ul>
Sports	<ul style="list-style-type: none"> <li>• Volleyball: The intermediate boys and girls teams have started their practices to prepare for the tournament on December 6th. Then, they will have to prepare for their biggest competition, a game against the teachers later on in December!</li> <li>• Triple ball: The junior boys and girls have been diligently practicing three times a week at recess with M. Beanish and Mr Rados to get ready for their tournament.</li> </ul>

# EMILY CARR SCHOOL COUNCIL

## Cash Budget 2023 - 2024

	Approved		Notes
Cash Inflows	(plan)		
Primary Fundraising	Oct, 2023		
Pizza Program			
Pizza Program Sept-Jan	\$	2,300	
Pizza Program Jan-Apr	\$	2,300	
Pizza Program Apr-Jun	\$	2,300	
Net Pizza Program	\$	6,900	
Popcorn Program (School Cash Online)	\$	560	
Popcorn Program (Cash Orders)	\$	300	
Net Popcorn Program	\$	860	
School Council Account (School Cash Online)	\$	-	
Blackburn Community Association (Fun Fair)	\$	200	
Winter Bazaar	\$	1,200	300 students @ \$5 less \$300 expenses
Subtotal Fundraising	\$	1,400	
Other Inflows			
Parent Involvement Fund	\$	500	Annual grant for parental outreach
Other Income	\$	5	Bank interest
Carryover from 2022/23	\$	2,000	
Subtotal Other Inflows	\$	2,505	
TOTAL Net Inflows	\$	11,665	

<b><u>Cash Outflows</u></b>	
<b><u>SCHOOL SUPPORT</u></b>	
Forest of Reading Books	\$ 400
ECMS Staff Support	\$ 315
Grade 6 (Incoming) Orientation	\$ 600
Grade 8 School Leaving Ceremony	\$ 1,000
Scientists in the School	\$ 3,000
Presentations (MASC)	\$ 1,800
Presentations (Live Different)	\$ 500
Presentations (Other)	\$ 1,000
Gym Equipment	\$ 500
Music Class Support (Instruments, stands, etc.)	\$ 500
<b>Subtotal School Support</b>	<b>\$ 9,615.00</b>
<b><u>SCHOOL COUNCIL</u></b>	
OCASC Membership	\$ -
ECSC Operating Expenses	\$ 25.00
NSF Fees	\$ -
Bank Fees	\$ 25.00
<b>Subtotal School Council Expenses</b>	<b>\$ 50.00</b>
<b>TOTAL Net Outflows</b>	<b>\$ 9,665</b>
Less Reserve Holdings	-\$ 2,000
Plus Cash Float	\$ -
Less Committed Funds (2022/23)	\$ -
<b><u>Net Cash Flow</u></b>	<b>\$ -</b>

Recommend maintaining a minimum account balance.