



Council

**Emily Carr School Council June Meeting Minutes (Google Meet)
June 16th, 2020 @ 6:30 pm**

Present: Keri Coulson, Nora Kennedy, Lisa Lovric, Tanya Monteiro, Jess Hearty, Paul Bornn, Derek Black, Jessica Faure, Karen Green

Joined Late: Andrea Hopkins

Regrets: Aline Vesely, Walid Sharif

1. Welcome/Call to order: Tanya M / Nora K @ 6:33

- Wrap-up meeting and thank you to all parents participating, to Aline V for running the pizza program and to the staff for all the work that they have done throughout this season

2. Approval of the Agenda: Paul Bornn, Derek Black

3. Approval of the Nov 2019 School Council Minutes (Lisa L): To be sent around by email

4. Treasurer Report (Derek B):

- Refund cheques sent to families for pizza
- \$12.3+ K in funds (assuming all cheques are cashed by parents/guardians/school)
- Paul asked if we could use some of grad funds for a commemorative hat/shirt. Keri said that school will be giving each grad a composite picture (approx. \$5 apiece). Nora K. said that monies were not requested from school or grad committee. Would like to use funds for a 'reunion' in the fall or when permitted.
- Keri suggested getting a 'Thunderbird' t-shirt for Grade 6-ers coming in (usually in spring, but perhaps this year in the fall)
- Approval of report: Jess F, Paul B

5. Principal's Report (Keri C):

See "Principal's Report" for details on:

- Proud of students and their attitude despite strange year
- Distributed 36 chrome books to families and 1 mobile hot-spot during learning at home
- Some students have excelled at learn-at-home while others have not done well at all
- Keri C has been monitoring Google Classroom accounts and has seen the work the students are doing
- Term 2 report will be accessible from the Parent Report Card Portal. Marks for Report Card are for Term 2 (February – June). However, 6 weeks before March Break included Labour Disruptions and Snow Days. Marks cannot go down, but could go up from learn-at-home period. Subjects not addressed (such as Dance) will have an "I" in the column for "Insufficient Data". This will allow for equitable reporting for all students. No report cards were handed out for Term

1 due to labour disputes and teachers were only allowed to use marks from Term 2 for this report.

- Plan for September will be coming out before the end of June according to Minister of Education
- Virtual Leaving Ceremony will be up on Jun 23rd for about 2 weeks. Karrin Shepherd is pulling the ceremony together.
- Parents/Families have to adhere to schedule in order to pick up student belongings. Keri may require some help for shifts directing traffic on Friday.
- Staff members leaving: M. Robert Murphy (LTO) has finished term, M. Meunier retiring in June. Nora will contact him and ask that he comes back for a 'thank you' from the students and a gift from the Council (perhaps when Grade 8's come back for reunion)
- .65 French vacancy that still needs to be filled / Sarah James has been hired for the Fall
- Thank you to all members of Parent Council
- Status quo for fall – approx. 305 students
- Question about 'I' on report card. It is meant to indicate to teachers next year that student(s) will need review/teaching in certain areas. In certain classes, every student will have an "I" (ex: Dance) while in others it will be different for each student depending on participation (ex: Geometry)
- Question about finding out what students should have learned. Keri suggested checking with teachers and looking at child's Google Classroom to see assignments. Karen suggested checking "Parent Resources" under Ministry of Education.
- Question about whether all students who wanted summer learning classes were placed. Keri answered that they prioritized students from certain schools and gave out other spots as well as possible. Keri noted that teachers had contacted families whose children would benefit from this program.

6. Unfinished Business:

- Pizza Program – Refunds were issued
- Popcorn – There is popcorn at the school and Keri will put it out for Grade 8's to enjoy. Council currently has \$278.22 from popcorn that will go back to school in the fall to be used for athletics. Sarah Dawson had run popcorn in the past to raise money for athletics.
- Aline will help with popcorn and pizza next year. Pizza may not be allowed. We will have to look at other ideas for fund-raising in the fall. (Bingo night, Trivia night were suggestions)
- Indigenous teaching/learning exercises will be done in connection with Gloucester. New teacher (Sarah James) has a background in indigenous relationships and will help out in that area. Gloucester now has an Indigenous Grad coach (Kyle Morrison) who will be working with the grade 8's.
- Keri hopes to have family café next year as well.

7. New Business:

T-Shirts

- Nora asked Keri to let Council know if we can help in any way with incoming 6's or outgoing 8's. Keri will ask for money for t-shirts for Grade 6's. Possibility of buying t-shirts for all students. Karen will check out cost for red shirt with school logo and "We are Thunderbirds" on back.

Virtual Library

- Paula (librarian) asked for feedback about virtual library link feedback and whether students had used it. It has to be accessed through OCDSB account. Nora will include link in year-end message.

Next Meeting in Fall

- September 15th will be AGM/Meeting. It might be virtual. Keri will book Great Hall for meetings every 3rd Tuesday.

8. Approval of Monies:

- Nil

9. Meeting adjourned at 8:03 pm **Next Meeting:** Sept 15th, 2020 at 6:30pm.

Principal's Report

June 2020

What a different year this has been – it is surely one that I will never forget. I have been an educator for 27 years and I have never experienced a time such as this. Throughout it all though, I have been so proud of my ECMS students. They took all the challenges in stride and kept a positive attitude. In true Thunderbird character, they celebrated when they could, advocated for their rights, worked hard, supported one another and made the most of a difficult situation and year.

The Learn at Home period has been a time of adjustment for all. In the first few weeks, the focus was on ensuring our students had access to technology and that they were safe. We distributed 36 Chromebooks and 1 mobile hotspot to students who required access to technology during the Learn at Home period. From there, teaching staff had to adjust their Long Range Plans to focus on the key learning areas of the prioritized curricula while conducting Google Meets and working with students from their home. Students had to learn to access a variety of platforms with varying amounts of direct instruction while battling differing levels of motivation from one day to the next. For some students, the Learn at Home period has worked very well for them; for others, they have not been able to engage for a variety of reasons. I have had the pleasure of participating in class Google Meets and seeing the assignments and communication occur via Google Classroom. Some of the creativity that our students have demonstrated during the Learn at Home period is incredible. We have some very gifted photographers, cooks, musicians and writers!

Term 2 reports will be accessible via the Parent Report Card portal on June 24th. Parents must set up an account to access. Instructions on how to do this was sent out by the district last week. Assessment data as of March 13, 2020 is used to form the basis of marks. Evidence of learning from the Learn at Home period can inform a student's mark if it will benefit them. In areas where an instruction was not provided prior to March 13 and/or a student was not able to engage in learning during the school closure period, an "I" is given as a mark and a rider or standard statement is entered into the comment section explaining the reason for the I (school closure). It is the Ministry and OCDSB's hope, that this approach to reporting is equitable for all.

At this time, the district is working with the Ministry of Education as well as the other school districts in the Ottawa area about what September will "look like". We know that student and staff safety, increased cleaning and sanitizing and social distancing will play key roles in schools re-opening. The district will share the plan and relevant information as soon as possible.

Our virtual School Leaving Ceremony will be shared with our Gr. 8 families next week. While it in no way replicates being together to celebrate our most senior students, technology has allowed us to honour our school leaving traditions, celebrate our students accomplishments and wish them well as they move on to secondary school. The theme of my culminating speech this year is Courage – something that every student has had to demonstrate this year. I wish to thank Kerrin Shepherd, our Daily Occasional Teacher, for pulling the virtual School Leaving Ceremony video together. This is a time consuming and detail oriented task and I am grateful to her for all the time she has spent on this project.

Next week also brings an opportunity for students and a parent/guardian to retrieve personal belongings from their locker and return school items such as library books, text books, etc. The schedule has been shared with all families and two more messages (tomorrow and Monday) will

be sent reminding families of the schedule and procedure. It is imperative that all families adhere to the schedule and protocol to help ensure everyone's safety. School staff will be on hand to help supervise the retrieval process. There are a few shifts on Friday that I require help with. You are available to lend a hand, please send me an email.

At this time of year, we find ourselves saying good-bye to some valued staff members. M. Robert Murphy's Long Term Occasional (LTO) assignment behind Mms Christine Deschambault ends at the end of the school year. Mme Deschambault is returning to us full time in September. Our wonderful M. Gerard Meunier is retiring at the end of June. While I am thrilled for him, his retirement will be deeply felt at ECMS. I am working with the district's Human Resources department to fill a part time French vacancy that M. Meunier's retirement creates.

I would like to take this opportunity to thank you for all your hard work throughout the year. Your never-ending support of student and staff initiatives is so greatly appreciated. I also value your insight and understanding of the ECMS school community and Blackburn Hamlet. A sincere thank you goes out Derek Black for his work as Treasurer, Aline Vesely for her work as our pizza organizer, Lisa Lovric and Michelle Maynard for taking on the role of Secretary and to Nora Kennedy and Tanya Monteiro for all their time and hard work as co-chairs. Thank you to the Council members leaving us. Together you helped make ECMS the great place that it is. There is lots of work to be done next year and I am already looking forward to the fall. I hope many of you will be back to join me in this important work.

EMILY CARR SCHOOL COUNCIL
Budget 2019 - 2020 15 June 2020

	Budget	To Date	Actual
	(plan)	(active)	(final)
<u>REVENUE</u>			
<u>Primary Fundraising</u>			
Pizza Program	\$ 8,000.00	\$ 4,745.63	\$ -
Parent Involvement Fund	\$ 500.00	\$ 500.00	\$ -
Misc Fundraising	\$ -	\$ 285.08	\$ -
SubTotal Fundraising	\$ 8,500.00	\$ 5,530.71	\$ -
Carryover from 2018/19	\$13,055.09	\$ 13,055.09	\$ -
TOTAL REVENUE	\$21,555.09	\$ 18,585.80	\$ -
<u>EXPENSES</u>			
<u>SCHOOL SUPPORT</u>			
Acoustic Guitar	\$ 300.00	\$ 282.50	\$ -
Author Visit	\$ 500.00	\$ -	\$ -
Dance Workshop	\$ 2,300.00	\$ 1,130.00	\$ -
French Atlases	\$ 330.00	\$ 326.34	\$ -
Forest of Reading Books	\$ 400.00	\$ 372.02	\$ -
Grade 6 (Incoming) Orientation	\$ 450.00	\$ -	\$ -
Grade 8 Macskimming Leadership	\$ 1,260.00	\$ -	\$ -
Indoor Recess Games	\$ 550.00	\$ 471.88	\$ -
Scientists in the School	\$ 2,145.00	\$ 390.00	\$ -
School Leaving Ceremony	\$ 1,100.00	\$ -	\$ -
Microscopes / Scales	\$ 2,000.00	\$ 2,197.76	\$ -
Noise Cancelling Headphones	\$ 220.00	\$ 240.94	\$ -
What in World / Monde en Marche	\$ 650.00	\$ 644.10	\$ -
Misc. Opportunities	\$ 500.00	\$ 122.56	\$ -
SubTotal School Support	\$12,705.00	\$ 6,178.10	\$ -
<u>SCHOOL COUNCIL</u>			
OCASC Membership	\$ 35.00	\$ -	\$ -
ECSC Operating Expenses	\$ 50.00	\$ 27.00	\$ -
NSF Fees	\$ -	\$ -	\$ -
Bank Fees	\$ 27.00	\$ 15.75	\$ -
SubTotal School Council Expenses	\$ 112.00	\$ 42.75	\$ -
TOTAL EXPENSES	\$12,817.00	\$ 6,220.85	\$ -
Less Reserve Holdings	\$ -	\$ -	\$ -
Plus Cash Float	\$ -	\$ -	\$ -
Less Committed Funds (2019/20)	\$ -	\$ -	\$ -
<u>NET INCOME</u>	\$ 8,738.09	\$ 12,364.95	\$ -

Statement of Cash Flow

Emily Carr School Council

From 1 Mar to 15 Jun 2020

OPENING CASH BALANCE	\$19,042.89
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Cash flow from Primary Fundraising

Pizza Program

Council Deposit	\$313.90
Cash Online Payment to Pizza Provider	-\$617.38
Refunds due to School Closure	-\$3,592.53
Refund (Cheque #800)	-\$2,929.47

Misc Fundraising

Popcorn Deposit (on behalf of school)	\$446.80
Popcorn Purchase (Cheque #799)	-\$300.58
Bank Account Interest	\$3.57

Cash flow from School Support

Cash flow from School Council

Bank Account Fees	-\$2.25
Net School Council Expense	-\$7,442.21
Increase (decrease) in cash during the period	-\$6,677.94
Cash balance at the beginning of the period	\$19,042.89
Cash balance at the end of the period	\$12,364.95

Statement of Cash Flow

Emily Carr School Council

From 1 Mar to 15 Jun 2020

Committed Funds:

Committed funds subtotal:	\$0.00
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Actual available funds - balanced to account statements	\$12,364.95
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Approximate Uncommitted Funds for 2019-20 School Year	\$12,364.95
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