



Council

**Emily Carr School Council November Meeting Minutes  
November 19, 2019 @ 6:30 pm**

**Present:** Keri Coulson, Nora Kennedy, Lisa Lovric, Tanya Monteiro, Jess Hearty, Michelle Maynard, Tara Conroy, Paul Bornn, Derek Black, Walid Sharif

**Regrets:** Jessica Faure, Karen Green, Lesley Ireton

**1. Welcome/Call to order:** Tanya M

**2. Approval of the Agenda:** Derek B / Aline V

**3. Approval of the Oct 2019 School Council Minutes (Lisa L):** Michelle M / Tanya M

**4. Treasurer Report (Derek B):**

- Budget reflects Keri's requests from previous meeting
- Pita Pit \$130.50 was received / cashed and will be noted
- Some pizza cheques/\$ received and input
- Keri C had question about cheques for Dance. Derek received but did not process them before 31 Oct.
- Motion to approve report by Paul B: Michelle M / Walid Sharif

**5. Principal's Report (Keri C):**

See "Principal's Report" for details on:

- OCDSB Survey (Parents K-6/Students 7-12 in class)
- Thank you to Paul B for speaking at Remembrance Day ceremony
- Staffing is finally complete: Megan McLennan (R6B), Peter Mick (R78A)
- Progress Reports went home / Parent/Teacher interviews conducted
- Bus evacuation drills – Nov 4<sup>th</sup>
- Lock-down practice – Oct 25<sup>th</sup>
- New SRO - Mani Svidran
- Safe Welcome school – locked front door and buzzed in / staff carry swipe cards / date not available yet
- Halloween – Fun day with costumes / Dance / Homework & Boardgames / Canteen
- Nov 22 – Grade assemblies to review rules regarding weather / timings
- School Improvement Plan – Ms. Cartau coming to help teachers with teaching math
- Truth & Reconciliation Report – Staff is learning about Land Recognition & would like ideas on how to present this in the school

- Michelle M suggested a 'blanket exercise' for students to visually understand the land issues
- Nora K suggested talking to Jennifer Perry from Gloucester as they have a sweat lodge and multiple students who identify as Aboriginal
- Michelle M also suggested that the Wabano Centre might have resources as well
- Thank you for financial support from staff
- Activities: Stress-less Presentation, Escape Room, MacSkimming, Canterbury & Colonel By Reps have been in, Inuit speaker, Humane Society, Volleyball
- Holiday Concert – Dec 19<sup>th</sup>, 2:45-3:30
- Librarian would like book suggestions
- School Budget: \$23508 –
  - See Report for full details (Contingency (School Needs) has gone up to \$1087 as more families with financial need) (Nora noted that Council can add to Contingency if needed)
  - Also have stand-alone accounts for covering staff absences, music repairs/consumables, School Supplies and the Breakfast/Lunch Program

#### **6. Unfinished Business:**

- Nil

#### **7. New Business:**

- Paul B: Lisa B (wife) suggested taking time to discuss alternatives to using chocolate as main fundraiser. Nora K said that nothing else comes close to making the money that chocolates make. It is also stream-lined and has a compact time-line. We try not to do overlapping fund-raisers with local groups. The Council is happy to hear new ideas. Many ideas were noted but the fund-raising potential is much lower. Discussion about Fund-Script and Flip-Give.
- No meeting in December.

#### **8. Approval of Monies:**

- Nil

**9. Meeting adjourned** at 7:29 pm (Derek B / Paul B)      **Next Meeting:** Jan 21<sup>st</sup>, 2020 at 6:30pm.

## Emily Carr M.S. School Council

November 29, 2019

### Principal's Report

The OCDSB has a strong commitment to improving equity of access and opportunity for all students. To this end, the OCDSB will be launching a student survey between November 26<sup>th</sup> and December 13<sup>th</sup>. The survey will include 2 types of questions:

- Demographic questions about things such as race, gender identity, ethnicity, language and sexual orientation
- Perceptual questions about student's sense of safety, belonging, engagement and well-being

The survey is voluntary and confidential. The survey will be completed by parents/guardians of students in Kindergarten through Gr. 6. Students in grades 7-12 will complete the survey during class time. I will be coordinating the completion of the survey with our students in grades 7-8 on Thursday November 28<sup>th</sup>. The survey data will be used to identify trends which could help to answer questions about achievement gaps, suspension and expulsion rates, streaming, sense of belonging, etc.

A sincere thank you to Paul Bornn for speaking at our Remembrance Day assembly on November 11<sup>th</sup>. It was so meaningful to have a Thunderbird parent share personal experiences at this important assembly.

Our staffing is finally complete! We are very fortunate to have Ms. Megan McLennan and Mr. Peter Mick as part of our ECMS family. Megan is the homeroom teacher to R6B (replacing Sarah Tompkins) and Peter is the homeroom teacher for R78A (replacing Jeff Antoniak). Both Megan and Peter bring new and innovative ideas to ECMS and have already become well respected staff members.

Progress reports went home on Thursday November 7<sup>th</sup>. Parent-Teacher conferences were conducted during the evening of Thursday November 14<sup>th</sup> and the morning of Friday November 15<sup>th</sup>. If you did not have an opportunity to meet with your child's teacher(s), please feel free to contact them to make an appointment to meet.

Bus evacuation drills took place on Monday November 4<sup>th</sup>. All students participated in these drills and took this important safety precaution seriously. We also had our first lockdown practice on Friday October 25<sup>th</sup>. Our new School Resource Officer Manny Svidran was on hand and was pleased with our process. On the topic of safety, we are becoming a Safe Welcome school (controlled access). Our front doors will be locked during the instructional day. All parents/guardians and visitors will be buzzed in by office staff. A camera and microphone will facilitate the entry process. Staff will be issued swipe cards to gain access during the day. I will send out an email message to our community about the entry process closer to the implementation date (still to be determined).

We had a fun and exciting Halloween. The students and staff really got into the day showing off their creativity with their costumes and make-up. "Mr. Lines" was the most popular costume of all! We finished off the day with a dance, homework and board games in the Great Hall and a very popular canteen.

This Friday, I will be leading grade level assemblies to review key safety items such as school yard boundaries, dressing for the weather, snow balls, being on time for class, etc. This is a proactive move as the change in weather brings different concerns that need to be addressed up front.

Our School Improvement Plan is moving along. Elizabeth Cartau, a Math Coach with the OCDSB, will begin working with Gr. 6 Math teachers and support staff next week. She will be focusing on using diagnostics to inform instruction, particularly guided instruction. We continue to work on the automaticity and application of multiplication facts while focusing on setting conditions for learning, using diagnostics and closing the gap in our struggling students.

As you know, an important and key element of the federal government's Truth and Reconciliation Report is land recognition. At ECMS, we are just beginning this journey. At our November staff meeting, staff and I began learning about and reflecting on this. We started with an understanding of key terms and listened to an indigenous person speak about the significance of land recognition for her. We talked about the importance of education and understanding in land recognitions and the need for this to occur ahead of any formal acknowledgement. As a result, we are going to continue to work as a community of learners to ensure that land recognition at ECMS is appropriate, effective and meaningful. While our students will be a part of this journey, our hope is that School Council will join us as well as we develop an understanding and process for land acknowledgement at ECMS. We welcome any ideas you have.

Thank you for all your financial support. Thanks to your generosity, we have booked a dance workshop with Momentum Moves for all students during Term 2. M. Meunier sends his gratitude for the microscopes and scales. The Forest of Reading books have been ordered and invoiced and we were able to purchase three guitars for the music program. We are so very lucky and grateful for your financial support.

Emily Carr continues to be a hub of activity. Our Intermediate students recently attended a "Stressless" presentation by CHEO's Youthnet group. The presentation shared strategies and resources with our Intermediates on how to manage stress and ways to help others who may be feeling overwhelmed. Our Gr. 8s recently enjoyed participating in an escape room scenario field trip and our Gr. 8 Early French Immersion (EFI) students went to MacSkimming Outdoor Education Centre yesterday. Representatives from Canterbury and Colonel By's IB programs have been out to ECMS and shared information with interested students on these specialized programs. Earlier this month, our students heard from an Inuit speaker and the Humane Society gave presentations on their role and care of animals. Our volleyball teams are practicing for upcoming tournaments and our Rainbow Club meets regularly. Ms. Shannon encourages you to check out the ECMS Music tab on our website for information on instrumental music programming at ECMS. She extends a warm invitation to all families to our holiday concert on Thursday December 19 from 2:45 – 3:30 pm. She also encourages parents/guardians of students in Gr. 6 to come in and observe and volunteer during a music lesson. Ms. Paula would love to hear from parents/guardians about books their children are interested in reading. If you have any great titles to recommend, please send her an email.

**EMILY CARR SCHOOL COUNCIL**  
**Budget 2019 - 2020      31 December 2019**

	<b>Budget</b>	<b>To Date</b>	<b>Actual</b>
	(plan)	(active)	(final)
<b><u>REVENUE</u></b>			
<b><u>Primary Fundraising</u></b>			
Pizza Program	\$ 8,000.00	\$ 2,600.00	\$ -
Parent Involvement Fund	\$ 500.00	\$ -	\$ -
Misc Fundraising	\$ -	\$ 3.29	\$ -
<b>SubTotal Fundraising</b>	<b>\$ 8,500.00</b>	<b>\$ 2,603.29</b>	<b>\$ -</b>
<b>Carryover from 2018/19</b>	<b>\$13,055.09</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVENUE</b>	<b>\$21,555.09</b>	<b>\$ 2,603.29</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>			
<b><u>SCHOOL SUPPORT</u></b>			
Acoustic Guitar	\$ 300.00	\$ 282.50	\$ -
Author Visit	\$ 500.00	\$ -	\$ -
Dance Workshop	\$ 2,300.00	\$ 1,130.00	\$ -
French Atlases	\$ 330.00	\$ 326.34	\$ -
Forest of Reading Books	\$ 400.00	\$ 372.02	\$ -
Grade 6 (Incoming) Orientation	\$ 450.00	\$ -	\$ -
Grade 8 Macskimming Leadership	\$ 1,260.00	\$ -	\$ -
Indoor Recess Games	\$ 550.00	\$ -	\$ -
Scientists in the School	\$ 2,145.00	\$ -	\$ -
School Leaving Ceremony	\$ 1,100.00	\$ -	\$ -
Microscopes / Scales	\$ 2,000.00	\$ 2,197.76	\$ -
Noise Cancelling Headphones	\$ 220.00	\$ -	\$ -
What in World / Monde en Marche	\$ 650.00	\$ 644.10	\$ -
Misc. Opportunities	\$ 500.00	\$ 122.56	\$ -
<b>SubTotal School Support</b>	<b>\$12,705.00</b>	<b>\$ 4,792.78</b>	<b>\$ -</b>
<b><u>SCHOOL COUNCIL</u></b>			
OCASC Membership	\$ 35.00	\$ -	\$ -
ECSC Operating Expenses	\$ 50.00	\$ 27.00	\$ -
NSF Fees	\$ -	\$ -	\$ -
Bank Fees	\$ 27.00	\$ 9.00	\$ -
<b>SubTotal School Council Expenses</b>	<b>\$ 112.00</b>	<b>\$ 36.00</b>	<b>\$ -</b>
<b>TOTAL EXPENSES</b>	<b>\$12,817.00</b>	<b>\$ 4,828.78</b>	<b>\$ -</b>
Less Reserve Holdings	\$ -	\$ -	\$ -
Plus Cash Float	\$ -	\$ -	\$ -
Less Committed Funds (2019/20)	\$ -	-\$ 2,110.86	\$ -
<b><u>NET INCOME</u></b>	<b>\$ 8,738.09</b>	<b>-\$ 4,336.35</b>	<b>\$ -</b>

# Statement of Cash Flow

Emily Carr School Council

From 1 Nov to 31 Dec 2019

OPENING CASH BALANCE	\$27,039.35
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## Cash flow from Primary Fundraising

### Pizza Program

Council Deposit	\$814.95
Cash Online Deposit	\$324.00
Cash Online Service Fee	-\$9.72
Cash Online Payment to Pizza Provider	-\$2,221.63
Returned Cheque	-\$62.00
Refund - Student Reduced Order	-\$60.00

## Cash flow from School Support

Forest of Reading	-\$372.02
French Atlases	-\$326.34
Acoustic Guitar	-\$282.50
Dance Workshop	-\$1,130.00
Microscopes / Scales	-\$2,197.76

## Cash flow from School Council

Bank Account fees	-\$4.50
Coffee - Guest Speaker	-\$27.00

Net School Council Expense	-\$6,693.47
Increase (decrease) in cash during the period	-\$5,554.52
Cash balance at the beginning of the period	\$27,039.35
Cash balance at the end of the period	<u>\$21,484.83</u>

# Statement of Cash Flow

Emily Carr School Council

From 1 Nov to 31 Dec 2019

**Committed Funds:**

Less Cheque #795 (Science in School)

-\$195.00

Less Cheque #795 (Indoor Recess Games)

-\$471.88

Committed funds subtotal:

-\$666.88

Actual available funds - balanced to account statements

\$21,484.83

***Approximate Uncommitted Funds for 2019-20 School Year***

***\$20,817.95***