



Emily Carr School Council Meeting Minutes

June 18, 2019 - 6:30pm

Present: Derek Black, Paul Bornn, Rob Cosh, Keri Coulson, Karen Green, Rob Hawgood, Nora Kennedy, Lisa Lovric, Lara MacDonald, Tanya Monteiro, Uzo Onochie-Roy, Aline Vesely,

Regrets: Michelle Maynard, Lesley Ireton, Sarah Tompkins

Welcome/Call to Order (Rob Cosh)

Meeting called to order @ 6:45pm

Rob will return to chair the Sept. 2019 AGM. Derek will prepare financials for AGM.

1. Approval of Agenda (Rob Cosh):

Motion to approve the agenda by Derek Black, seconded by Tanya Monteiro. Motion carried.

2. Approval of Minutes (Lara MacDonald):

Motion to approve the minutes by Uzo Onochie-Roy, seconded by Aline Vesely. Motion carried.

3. Chair's Report (Rob Cosh): Re-iteration of the content of Rob's earlier email to council which reads:

"Thanks to both Lesley and Nora for getting me involved in council all those years ago. I've really enjoyed being a part of incredible teams that do great things. It's clear to me that although the Chair is the "head" of council - the actual work is done by each and every person who helps. Far more, in fact, than the "chair" role contributes - at least in my estimation. With that in mind I extend a heartfelt thank you to each and every person who's contributed in some way to council initiatives over the years. Without all of you we wouldn't... be. It's a small but mighty group of parents that get this job done so well and all for the betterment of our school community and the experiences of our children in it. Thanks for everything folks! The work you do is invaluable and the support is truly felt and appreciated by staff, administration and of course, the students. You are all amazingly generous - keep up the incredible work."

4. Treasurer's Report

Refer to Financial Statements

See page 2 – Statement of Cash Flow: As of May 31st there were 7 cheques not yet cashed. Four of them were cashed on June 4th, and 3 have not yet been cashed. Next month's Statement of Cash Flow and Budget reports will reflect cheques cashed in June.

- Revenues from the Pizza program will exceed the budgeted revenue.

- We will likely have a slightly greater income than budgeted. So in a good position to start the next school year.

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5. Principals Report

Please refer to the principal's report which includes the Teacher Update re. track and field.

6. Fundraising Report: No formal report.

7. OCASC Report: No report.

8. Old Business: None

9. New Business:

- **AGM** - Tuesday, Sept. 17th. Rob will chair the AGM.

- **Next year's council slate** - As always, a new slate of council positions will be available in September.

- **2019-2020 council meeting dates** - 3rd Tuesday of every month.

- **Meet the Teacher** – Sept. 12th. Paul wondered if we should have a table or a poster at the Meet the Teacher event to potentially engage new parents in council and invite to the AGM.

- **Food program plans for next year:**

- **Pizza program** - saw a significant increase in uptake of Cash Online payments this past year. This has facilitated the pizza admin. process. We will continue with Friday pizza days (except on holidays/PA Days when it will be moved to Thursdays).

- Aline noted our pizza prices may increase in Sept. (due to an anticipated increase in the cost of purchasing the pizzas).

- **Pita Pit Mondays** – Keri asked if council felt this program should be continued. To be confirmed in the fall. Karen will reach out to Pita Pit re. outstanding commission payment.

- **Other fundraising plans:**

- Nora noted we can consider a bigger fundraising project for next year if there is a specific fundraising goal, but currently no larger fundraiser is currently being planned.

- Aline wondered if a volleyball net would be possible at ECMS property. Brief discussion ensued regarding the large amount of property this would occupy. Can re-visit next year.

10. Approval of Monies: None.

Adjournment: Motion to adjourn the meeting by Aline Vesely, seconded by Lisa Lovric. Motion carried.

Next Meeting: Tuesday, Sept. 17 at 6:30pm at the ECMS Great hall.

Principal's Report

June 2019

What an amazing school year we have had! The learning opportunities that our students experienced are incredible. We started the year hearing from Eva Olsson about her time in a concentration camp and the negative impact of bullying and hate in the world. Our Winter Activity Days were a hit as was our We Day. Our Gr. 8s are participating in leadership programming at MacSkimming and looking forward to their end of the year trip to Montreal and our School Leaving Ceremony. Scientists in the School, Thrive, Rideauwood and many other community partners worked with our students and staff throughout the year. Our students have had a well-rounded and enriched learning year. Many of these opportunities could not have occurred without the support of School Council – thank you!

We welcomed our in-coming grade 6 students last Friday. There were lots of different activities planned to welcome our newest students while reducing any jitters they may have been feeling. Our amazing grade 8s led school tours and answered the students' questions, the grade 5s participated in a "Leave Your Mark" activity and cooperative games and wrapped up their visit with a pizza lunch. Thank you for your financial support of this important event.

Speaking of "leaving your mark", our sports teams continue to excel and represent ECMS in a very positive manner. We had 20 students participate in the district's finals in Track & Field and our girls' soccer team made it to board finals as well. Considering that all practices and training for these teams is done before and after school and recesses, it is quite an accomplishment to make it to the district finals.

Our School Leaving Ceremony is set for Wednesday June 26 starting at 10:00 pm and will be lovely event to celebrate and remember. The day begins with a procession into the gym followed by a short ceremony, reception and dance. Thank you for your financial support of this important day.

While the grade 8 students are marking the end of their time at ECMS, our grade 6s and 7s will be celebrating the end of the year bowling. Linda Welch has again volunteered her time to organize this trip for which we are extremely grateful.

At this time of year, we find ourselves saying good-bye to some valued staff members. Michael Dansoh is heading to Heritage Public School next year and Lindsay Craig and Neil Fraser's Long Term Occasional (LTO) assignments end at the end of the school year. Savanna Brown is joining our Thunderbird family as a part time Educational Assistant starting in September. I am working with the district's Human Resources department to fill the vacancies that Michael and Neil's departures create.

I would like to take this opportunity to thank you for all your hard work throughout the year. Your never-ending support of student and staff initiatives is so greatly appreciated. I also value your insight and understanding of the ECMS school community and Blackburn Hamlet. A sincere thank you goes out to Rob Cosh and Lara McDonald for all their time and hard work over the last few years on our School Council Executive. You will be missed Rob and Lara! Thank you to other Council members leaving us. Together you helped make ECMS the great place that it is. There is lots of work to be done next year and I am already looking forward to September. I hope many of you will be back to join me in this important work.

EMILY CARR SCHOOL COUNCIL
Budget 2018 - 2019 30 June 2019

	Budget	To Date	Actual
<u>REVENUE</u>	(plan)	(active)	(final)
<u>Primary Fundraising</u>			
Pizza Program	\$ 7,500.00	\$ 8,331.60	\$ -
Chocolate Program	\$ 7,500.00	\$ 10,516.98	\$ -
Pita Pit Program	\$ -	\$ -	\$ -
Parent Involvement Fund	\$ 500.00	\$ 500.00	\$ -
Misc Fundraising	\$ -	\$ 174.89	\$ -
SubTotal Fundraising	\$15,500.00	\$ 19,523.47	\$ -
Carryover from 2017/18	\$ 9,176.24	\$ 9,176.24	
TOTAL REVENUE	\$24,676.24	\$ 28,699.71	\$ -
<u>EXPENSES</u>			
<u>SCHOOL SUPPORT</u>			
Chocolate: Class - Comfort	\$ 1,980.00	\$ 1,936.39	\$ -
Chocolate: Class - Safety Goggles	\$ 200.00	\$ 72.77	\$ -
Chocolate: Class - Supplies	\$ 500.00	\$ -	\$ -
Chocolate: Clubs	\$ 365.00	\$ 35.63	\$ -
Chocolate: Gym - Equipment	\$ 2,310.00	\$ 1,904.73	\$ -
Chocolate: Gym - Pinneys	\$ 500.00	\$ 500.00	\$ -
Chocolate: Technology	\$ 4,220.00	\$ 4,022.80	\$ -
Chroniques Post-Apocalylique	\$ 560.00	\$ 510.34	\$ -
Forest of Reading Books	\$ 500.00	\$ 483.46	\$ -
French Board Games	\$ 500.00	\$ -	\$ -
Grade 6 (Incoming) Orientation	\$ 450.00	\$ 231.52	\$ -
Grade 8 Macskimming Leadership	\$ 1,260.00	\$ 1,260.00	\$ -
Indoor Recess Games	\$ 600.00	\$ 600.00	\$ -
Maps of the World	\$ 428.00	\$ 329.10	\$ -
School Leaving Ceremony	\$ 1,100.00	\$ 1,100.00	\$ -
Scientists in the School	\$ 2,145.00	\$ 1,170.00	\$ -
Skate Sharpening	\$ 300.00	\$ 300.00	\$ -
Special Education	\$ 500.00	\$ 528.70	\$ -
Student Headphones	\$ 500.00	\$ -	\$ -
Technology	\$ 1,500.00	\$ -	\$ -
Misc. Opportunities	\$ 500.00	\$ -	\$ -
SubTotal School Support	\$20,918.00	\$ 14,985.44	\$ -
<u>SCHOOL COUNCIL</u>			
OCASC Membership	\$ 35.00	\$ 35.00	\$ -
ECSC Operating Expenses	\$ 50.00	\$ -	\$ -
NSF Fees	\$ -	\$ -	\$ -
Bank Fees	\$ 27.00	\$ 22.50	\$ -

SubTotal School Council Expenses

\$ 112.00	\$ 57.50	\$ -
\$21,030.00	\$ 15,042.94	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	-\$ 564.89	\$ -
\$ 3,646.24	\$ 13,091.88	\$ -

TOTAL EXPENSES

Less Reserve Holdings

Plus Cash Float

Less Committed Funds (2018/19)

NET INCOME

Statement of Cash Flow

Emily Carr School Council
From 1 Jun to 30 Jun 2019

OPENING CASH BALANCE	\$24,296.06
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Cash flow from Primary Fundraising

Pizza Program

Cash Online Payment to Pizza Provider	-\$801.02	
Deposit		\$358.25

Cash flow from School Support

Chocolate: Gym - Equipment	-\$1,453.63
Chocolate: Gym - Pinneys	-\$500.00
Scientists in the School	-\$585.00
Chocolate: Class - Comfort	-\$1,936.39
Chocolate: Technology	-\$4,022.80
Chocolate: Clubs	-\$35.63
Grade 6 (Incoming) Orientation	-\$231.52
School Leaving Ceremony	-\$1,100.00
Maps of the World	-\$329.10

Cash flow from School Council

Bank Account fees	-\$2.25	
Net School Council Expense		-\$10,997.34
Increase (decrease) in cash during the period		-\$10,639.09
Cash balance at the beginning of the period		\$24,296.06
Cash balance at the end of the period		<u>\$13,656.97</u>

Statement of Cash Flow

Emily Carr School Council
From 1 Jun to 30 Jun 2019

Committed Funds:

Less Cheque #786 (Maps of the World)		-\$564.89
Committed funds subtotal:		<u>-\$564.89</u>

Actual available funds - balanced to account statements	\$13,656.97
Approximate Uncommitted Funds for 2018-19 School Year	\$13,092.08