



Council

**Emily Carr School Council November Meeting Minutes
April 16, 2019 @ 18:30**

Present: Derek Black, Paul Bornn, Rob Cosh, Keri Coulson, Karen Green, Rob Hawgood, Lesley Ireton, Nora Kennedy, Lisa Lovric, Lara MacDonald, Michelle Maynard, Tanya Monteiro, Uzo Onochie-Roy, Aline Vesely.

Regrets: None

1. Welcome/Call to order (Rob Cosh) at 18:35pm.

2. Approval of the Agenda (Rob Cosh):

- In Unfinished Business – add 1. PRO Grant follow up and 2. Ideas for use of fun fair dividend donation from Ms. Sarah Morgan-White

Motion to approve the amended agenda by Aline Vesely, seconded by Tanya Monteiro. Motion carried.

3. Approval of the January 2019 ECMS Council Minutes (Lara MacDonald):

- In the Teacher's Report section – change "lesion" to "lesson" and add the word "students" so that the statement reads Annie Baker came to visit Grade 8 french immersion "students".

- In the Fundraising Report, note that each student had a chance to input into the brainstorming session.

Motion to approve the amended minutes by Derek Black, seconded by Lisa Lovric. Motion carried.

4. Treasurer Report (Derek Black):

- See the attached Treasurer reports:

- Statement of Cash Flow report – Minimal activity to report. Karen Green has 3 cheques (gym equipment, Forest of Reading and the first of the invoices for Scientists in the School) that will be cashed and then added to the budget.

- Pizza funds deposited

- Budget: Note the addition of several categories that reference how we will spend chocolate revenues. Derek asked for feedback on the groupings. Discussion ensued and Derek noted he will create an addendum to indicate what items went into each category.

Motion to approve the Treasurer's Report by Michelle Maynard, seconded by Paul Bornn. Motion carried.

5. Chair's Report (Rob Cosh): No formal report.

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6. Principal's Report (Keri Coulson) and Teacher's Report (Ms. Coulson for Ms. Tomkins):

- Sarah Tomkins sent her regrets, so Keri Coulson will cover both Principal's and Teacher's report
- See "Principal's Report" for details on Pink Shirt Day, talk on Bullying from a police perspective, Get Real Workshop, student walk out on April 4, Earth Hour on March 29, student rep presentations from GHS and CWHS, PA day update, school climate survey, Scientists in the Schools workshops, cycle 2 of School Learning Plan, well being plan, clubs and activities, badminton try outs, speeches, EQAO prep, revisions to school dress code, upcoming lock down drills, promotion of Keith (chief custodian) who will be moving on to Hillcrest. 2019-2020 staffing planning has been started.

- In response to a question of whether class sizes will be increasing, Ms. Coulson noted we will have an average of 28 students per class (an increase of about 1 student per class).
- In response to a question of whether the parking lot will be fixed, it was noted that the chief custodian will send in a work order to have pot holes filled.
- Several members expressed concern re. Winter Activity Day end of day bus drop off logistics at the school. Queried if the drop offs could happen at an alternate larger parking lot with more in/out options. Ms. Coulson noted that organizers can look into this.
- The student Dress Code is on the website and needs to be updated with student input. The foundation will be "respect" – both for the individual and the fact that this is a learning environment, so some things are inappropriate.
- All locks on bathrooms were fixed by Keith last week.

7. Fund Raising Report (Nora Kennedy):

- Chocolates: No report. Thanks were extended to Nora for her hard work on this campaign.
- Pizza: No report.

8. Ottawa Carleton Assembly of School Councils (OCASC) Report: Rob Hawgood

- No one was able to attend last month's meeting.

9. Unfinished Business:

- Use of funds from Funfair dividend donation: Agreed that the \$165 would be dispersed to help fund club activities.
- PRO Grant follow up (Lesley I): No date indicated yet for when PRO Grant applications are required.

10. New Business:

- Leaving ceremony to be discussed at the next meeting. Rob Cosh and Rob Hawgood offered to help. Nora suggested that if there is a committee for the leaving ceremony, students could be encouraged to assist with sales to earn money for some aspect of the ceremony (ie. photo booth). Nora offered to help.
- Learning Support Services through the school board run free Parent Support Sessions, open to all parents. There are two topics: Parent-Child Connection and Self Regulation in Children and Adolescents. Keri Coulson will arrange one session for October and hopefully a second session in the winter. We will invite parents and guardians from our school and other schools in the area.

11. Approval of Monies:

- Motion to spend Ms. Morgan-White's Funfair dividend donation of \$165 on clubs. Motion carried.

12. Meeting adjournment at 7:30 pm:

Motion by Lisa Lovric, seconded by Derek Black. Motion carried

Next Meeting: May 21, 2019 at 6:30pm.

Principal's Report

April 2019

Welcome back! It's so nice to be together again. I hope everyone had a great March Break. Since we last met, a lot has occurred and/or is being planned at ECMS.

During March and April, a lot of work was done in the areas of equity, anti-bullying and acceptance leading up to Pink Shirt Day on April 10th. This international day encourages communities across the world to unite in celebration of diversity and raise awareness to stop all forms of bullying. Our Intermediate students heard from our School Resource Officer on March 28th about the impact of bullying from a police point of view.

On April 4th, "The Get Real" workshop made its way to ECMS. This workshop involves learning from the experiences of young and relatable LGBTQ+ facilitators through story sharing. The workshop is designed to build empathy, compassion & peer support and unlearn LGBTQ+ discrimination & harmful language. It is also designed to help us understand that everyone has unique challenges in their lives, a story to share, and a chance to impact someone else's life for the better. It was an engaging and important learning session for our students.

That day we also had approximately 120 students participate in the student walk out. The students demonstrated along Innes Rd. in front of the school in a very peaceful and respectful manner.

We participated in Earth Hour on March 29th. All Thunderbirds were encouraged to conserve energy by powering down. We've become so use to technology and other energy sources that it really required a concerted effort to think and work differently during the hour.

Student representatives from Gloucester and Cairine Wilson have been in to meet with our grade 8 students about life as a high school student. They stressed the importance of getting involved with school activities, staying on top of assignments and studying, and utilizing the supports within the school such as the LINK crew and guidance department when needed. This is always an exciting yet stressful time for our Gr. 8s and we will continue to work with them and our community high schools to help make the transition to secondary school as smooth as possible.

As you know, last Friday was a PA Day for all employee groups. Principals and Vice Principals spent the day at the Adult High School. During the day we participated in a variety of seminars related to mental health, the services provided by the Family Reception Centre and the Linked Health Integration Network. Our key note speaker was Sean McCann from Great Big Sea. He shared with us the daily struggles he faces as an alcoholic and the difference educators make in overcoming the struggles. Teachers spent the day at the Shaw Centre. Their key note speakers were Maude Barlo and Marci Ien. Support staff was at Earl of March Secondary School for their day of learning.

All Gr. 4 – 12 students in the OCDSB will have an opportunity to complete the OurSCHOOL survey later this month. Communication has been shared via email with our school community about this important survey. The survey asks students to share their thoughts and ideas about bullying, student engagement, safety and other important aspects of school life at Emily Carr. The survey is anonymous, voluntary and confidential and is reported at an aggregate level. The information that our students provide through the survey will help us better meet the needs of our students. If parents/guardians do not want their child(ren) to participate in the survey, parents/guardians are to complete the Notice of Non-Consent that was included as an attached in the email sent to parents/guardians.

Scientists in the school have been in for more workshops with students. Thank you for your financial support of this great program.

We are coming to the end of cycle 2 of our School Learning Plan. During this cycle, Math teachers have had an opportunity to work in partnerships to develop three-part lessons emphasizing our SLP goals

(automaticity of multiplication facts and problem solving). Grade 6 teachers will be collecting formal data on student progress in these areas for our review next month. From there, the SLP team will review the data and make adjustments to our plan as needed.

Our Well-Being plan is gaining momentum as we work to help our students develop time management skills to help reduce their stress levels. All students continue to complete a "Week at a Glance", under the direction of a key teacher. The "Week at a Glance" includes school and home responsibilities so that students may effectively plan their time to meet deadlines and other obligations. Teachers are also explicitly teaching time management strategies such as prioritizing tasks, setting time limits, etc. Our goal is to help our students learn to manage their time more effectively which will in turn lower their stress levels. This will be measured via an anonymous Google Survey. Next year, we will be using school agendas to continue our work in this area.

On any given day at ECMS, there is a variety of clubs and activities taking place. Today the Culture Club ran a bake sale which raised over \$100.00 in support of their work. Badminton try-outs are occurring and a new Fitness Club has started under Mr. Dansoh's direction. The Intermediate students have been busy preparing and giving speeches on a wide variety of topics while our Junior students continue to prepare for EQAO next month. Mrs. Morrison will be working with class representatives later this month on revisions to our school dress code and Mrs. Green is busy planning our Volunteer Breakfast.

As part of the district's safety protocol, we will be having our spring lockdown drill later this month. As soon as our field dries up, we will commence with our 3 fire drills.

On a staffing note, our wonderful Chief Custodian Keith Gromoll is leaving us at the end of the month. He has been promoted to Chief at Hillcrest High School. This is a great step for Keith and a huge win for Hillcrest; a big loss for us. I am working with Human Resources on Keith's replacement.

Staffing for the 2019-2020 school year has started. I hope to be able to provide you with a tentative school organization at our May meeting.

I wish you all a great long weekend!

EMILY CARR SCHOOL COUNCIL
Budget 2018 - 2019 30 Apr 2019

	Budget	To Date	Actual
	(plan)	(active)	(final)
<u>REVENUE</u>			
<u>Primary Fundraising</u>			
Pizza Program	\$ 7,500.00	\$ 5,824.00	\$ -
Chocolate Program	\$ 7,500.00	\$ 10,516.98	\$ -
Pita Pit Program	\$ -	\$ -	\$ -
Parent Involvement Fund	\$ 500.00	\$ 500.00	\$ -
Misc Fundraising	\$ -	\$ 174.89	\$ -
SubTotal Fundraising	\$15,500.00	\$ 17,015.87	\$ -
Carryover from 2017/18	\$ 9,176.24	\$ 9,176.24	
TOTAL REVENUE	\$24,676.24	\$ 26,192.11	\$ -
<u>EXPENSES</u>			
<u>SCHOOL SUPPORT</u>			
Chocolate: Class - Comfort	\$ 1,980.00	\$ -	\$ -
Chocolate: Class - Safety Goggles	\$ 200.00	\$ -	\$ -
Chocolate: Class - Supplies	\$ 500.00	\$ -	\$ -
Chocolate: Clubs	\$ 365.00	\$ -	\$ -
Chocolate: Gym - Equipment	\$ 2,310.00	\$ 523.87	\$ -
Chocolate: Gym - Pinneys	\$ 500.00	\$ -	\$ -
Chocolate: Technology	\$ 4,220.00	\$ -	\$ -
Chroniques Post-Apocalylique	\$ 560.00	\$ 510.34	\$ -
Forest of Reading Books	\$ 500.00	\$ 483.46	\$ -
French Board Games	\$ 500.00	\$ -	\$ -
Grade 6 (Incoming) Orientation	\$ 450.00	\$ -	\$ -
Grade 8 Macskimming Leadership	\$ 1,260.00	\$ 1,260.00	\$ -
Indoor Recess Games	\$ 600.00	\$ 600.00	\$ -
Maps of the World	\$ 428.00	\$ -	\$ -
School Leaving Ceremony	\$ 1,100.00	\$ -	\$ -
Scientists in the School	\$ 2,145.00	\$ 585.00	\$ -
Skate Sharpening	\$ 300.00	\$ 300.00	\$ -
Special Education	\$ 500.00	\$ 528.70	\$ -
Student Headphones	\$ 500.00	\$ -	\$ -
Technology	\$ 1,500.00	\$ -	\$ -
Misc. Opportunities	\$ 500.00	\$ -	\$ -
SubTotal School Support	\$20,918.00	\$ 4,791.37	\$ -
<u>SCHOOL COUNCIL</u>			

OCASC Membership	\$ 35.00	\$ 35.00	\$ -
ECSC Operating Expenses	\$ 50.00	\$ -	\$ -
NSF Fees	\$ -	\$ -	\$ -
Bank Fees	\$ 27.00	\$ 18.00	\$ -
SubTotal School Council Expenses	\$ 112.00	\$ 53.00	\$ -
TOTAL EXPENSES	\$21,030.00	\$ 4,844.37	\$ -
Less Reserve Holdings	\$ -	\$ -	\$ -
Plus Cash Float	\$ -	\$ -	\$ -
Less Committed Funds (2018/19)	\$ -	\$ -	\$ -
<u>NET INCOME</u>	\$ 3,646.24	\$ 21,347.74	\$ -

Statement of Cash Flow

Emily Carr School Council

From 1 Apr to 30 Apr 2019

OPENING CASH BALANCE	\$28,552.55
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Cash flow from Primary Fundraising

Pizza Program

Cash Online Payment to Pizza Provider	-\$875.22	
Deposit		\$423.80

Misc Fundraising

Account Interest		\$5.68
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Cash flow from School Support

Grade 8 Macskimming Leadership	-\$1,260.00
Science in the School	-\$585.00
Chocolate Funds: Gym Equipment	-\$523.87
Forest of Reading (Library)	-\$483.46

Cash flow from School Council

Bank Account fees	-\$2.25	
Net School Council Expense		-\$3,729.80
Increase (decrease) in cash during the period		-\$3,300.32
Cash balance at the beginning of the period		\$28,552.55
Cash balance at the end of the period		<u>\$25,252.23</u>

Statement of Cash Flow

Emily Carr School Council

From 1 Apr to 30 Apr 2019

Committed Funds:

Committed funds	subtotal:	<u>\$0.00</u>
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Actual available funds - balanced to account statements	\$25,252.23
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Approximate Uncommitted Funds for 2018-19 School Year	\$25,252.23
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